

REGULAR MEETING MINUTES

**BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES**

Wednesday, September 18, 2019

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Algin Sutton Recreation Center at 10:26 a.m. Present were President Sylvia Patsaouras, Vice-President Lynn Alvarez, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Michael A. Shull, General Manager, Anthony-Paul Diaz, Executive Officer and Chief of Staff, and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Sophia Piña-Cortez, Assistant General Manager, Special Operations
Cathie Santo Domingo, Acting Assistant General Manager, Planning, Maintenance and Construction
Noel Williams, Chief Financial Officer, Finance Branch
Charles Singer, Superintendent, Valley Shoreline Region

CALL TO ORDER

Mike Harrison, Principal Recreational Supervisor II, Pacific Region, introduced the Algin Sutton Recreation Center staff and provided background information about the facility.

APPROVAL OF THE MINUTES

Commissioner Diaz moved to approve the Regular Meeting Minutes of September 4, 2019; this motion was seconded by Commissioner Halper. There being no objections, the motion was unanimously approved.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; four (4) such requests were submitted.

BOARD REPORTS

19-181 Bus Services – Appropriations within Fund 302 in the Department of Recreation and Parks

Charles Wilkie, Senior Management Analyst I, Budget Section, Finance Branch, presented Board Report No. 19-181.

DISPOSITION: APPROVED

19-182 Bellevue Recreation Center – First Amendment to Contract No. 3625 with Hilltop Nursery School to Change the Financial Reporting Requirements from Quarterly to Semi-Annual Reporting

Joel Alvarez, Senior Management Analyst II, Partnerships Section, Finance Branch, presented Board Report No. 19-182.

DISPOSITION: APPROVED

19-183 Proposition 40 Urban Park (Prop 40 UP) – Request to Amend Project Scope for East Wilmington Greenbelt Park (Project No. PRJ1100P) — Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(12) [Lighting and Fencing for Security and Operations] of the City CEQA Guidelines and Article 19, Section 15301 of California CEQA Guidelines

Kai Wong, Senior Project Coordinator, Grants Administration, Finance Branch, presented Board Report No. 19-183.

DISPOSITION: APPROVED WITH TECHNICAL CORRECTIONS - under Recommendation No. 1, delete the word “and” at the end of the first line, and at the end of the third line strike “subject to the approval of the Mayor and City Council as follows:”

19-184 Athletic Surface Inspection, Testing and Related Professional Services – Award of Contract

Jimmy Newsom, Senior Management Analyst II, Contracts Administration, Planning, Maintenance and Construction Branch, presented Board Report No. 19-184

DISPOSITION: APPROVED

19-185 As-Needed Sewer Tie Construction, Retrofit, Maintenance, and/or Repairs Request For Qualifications – Award of Contracts

Jimmy Newsom, Senior Management Analyst II, Contracts Administration, Planning, Maintenance and Construction Branch, presented Board Report No. 19-185.

DISPOSITION: APPROVED

19-186 Amendment to Personnel Resolution No. 10547 – Section 1D (Substitute Positions) and Section 1E (In-Lieu Positions)

Harold Fujita, Director, Human Resources Division, presented Board Report No. 19-186.

DISPOSITION: APPROVED

19-187 South Park Recreation Center – East Area (AKA South Park Renovations – East Historic Area) (PRJ21068/20921) (W.O #E1908367) – Contract No. 3468 – Final Acceptance

Sean Phan, Civil Engineer, Planning, Maintenance and Construction Branch, presented Board

Report No. 19-187.

DISPOSITION: APPROVED

19-188 Vineyard Recreation Center – Lighting and Camera Upgrade (PRJ21305) Project – Commitment of Park Fees; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(12) [Lighting for Security and Operations] and Class 3(4) [Installation of New Equipment for Safety and Public Convenience] of City CEQA Guidelines and Article 19, Sections 15301 and 15303 of California CEQA Guidelines

Dylan Lawrence, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 19-188.

DISPOSITION: APPROVED

19-189 Budd Wiener Park – New Accessible Pathway, Bench Seating with Integrated Shade and New Shade Trees Project (PRJ20364); Authorize use of CRA/LA Excess Non-Housing Bond Proceeds to the Project; and Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 3(6) [Construction of Accessory Structures], Class 4(3) [Planting of New Trees], Class 4(12) [Minor Trenching and Backfilling] and Class 11(6) [Placement of Minor Accessory Structures] of City CEQA Guidelines and Article 19, Sections 15303(e), 15304(b) & (f), and 15311 of California CEQA Guidelines

Chris Atencio, Landscape Architectural Associate, Planning, Maintenance and Construction Branch, presented Board Report No. 19-189.

DISPOSITION: APPROVED

NEIGHBORHOOD COUNCIL COMMENTS

President Patsouras invited comments from Neighborhood Council Representatives relative to the Agenda Items being considered; there were no such requests.

BOARD REPORT PUBLIC COMMENT

Public comments relevant to the Board Reports were invited; no such speaker cards were submitted.

CONSIDERATION OF THE BOARD REPORTS

President Patsouras requested a Motion to approve the Board Reports as presented, except Board Report No. 19-183, which was approved with corrections as noted previously. It was

moved by Commissioner Halper, seconded by Commissioner Diaz to approve the Board Reports as noted. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCE UPDATES

Commission Task Force on Concessions Report

Commissioner Diaz reported that the Task Force on Concessions met and discussed First and Broadway Park Restaurant Complex which is close to identifying a concessionaire; Griffith Park Snack Stand is close to developing an RFP which should go out before the end of this year; Cabrillo Marine Aquarium is also developing an RFP for a food and beverage concession, but is still in the informational process; Angels Gate Park staff agreed to issue a Right-Of-Entry (ROE) Permit for food trucks on weekends from noon to 7:00 p.m. Ms. Diaz shared that the Rancho Park Golf Course concessions contract has been approved by Council and the timeline transition plan should be available by the next meeting. Griffith, Los Feliz, and Penmar renovations are expected to be completed by first quarter of 2020. Woodley Lakes, Sepulveda and Hansen Dam were initially set up as a bundled package, but now they have been separated. Sepulveda will be separate, Woodley and Hansen will be bundled and bid on together or separately and Harbor is a work in progress.

Commission Task Force on Facility Repair and Maintenance

Vice-President Alvarez reported that the Task Force on Facility Repair and Maintenance met this morning to discuss the proposed synthetic soccer field project at the Westwood Recreation Center. There were 54 public speakers that wanted to be heard on both sides of the proposed project. It was an opportunity for both Commissioners and the staff to hear concerns on all sides. Staff will be taking this under advisement and decide how they want to proceed moving forward.

GENERAL MANAGER'S REPORT AND VERBAL STAFF UPDATES

Michael A. Shull, General Manager, reported on two main events. He mentioned that RAP has received notice to begin preparations for next year's budget. The Mayor and CAO announced that initial reports are due on November 22, 2019. Mr. Shull also announced that Executive Staff continues to make preparations for the Youth Sports Program (YSP) that was announced at the previous meeting.

Chinyere Stoneham, Principal Recreation Supervisor, was joined by Anne Tremblay from the Mayor's Office to present the Summer Night Lights (SNL) End of Season Report. Ms. Stoneham shared that this program was established by the Mayor's Office in 2008 and now operates at 32 locations across the City of Los Angeles, keeping recreation centers and parks open between the hours of 7 pm – 11 pm on Wednesdays through Saturdays from late June through early August, and on Fridays and Saturdays throughout the remainder of August. This program offers many activities for families, and provides safe and accessible public space. RAP handles all the administrative duties and recreational activities at the parks. Ms. Tremblay stated that this partnership with RAP, the Department of Cultural Affairs (DCA), the Los Angeles Police Department (LAPD), and the Mayor's Office has proven to be very successful. The public and private funding provides social and medical services. This partnership cooperates to achieve gang prevention, and form a comprehensive approach to violence reduction. These activities serve as a diversion from criminal activities for youth living in these areas and help build social connections that replace gangs. Gang intervention workers are assigned to moderate gang disputes and ensure that there are cease-fires at SNL parks. This strategy has become a

nationally recognized success story for both reducing violence and building communities for safer cities.

Matthew Rudnick, Chief Management Analyst, shared the Solar Panel Update and Future implementation at Recreation and Park Facilities Report, as requested by the Board. Mr. Rudnick provided a survey on solar panels within the parks, and gave an overview of the different operating models. He mentioned there are few installations at RAP facilities, such as the array at Pecan Recreation Center and the recently completed project at Ken Malloy Regional Park. Mr. Rudnick announced that in conjunction with the Bureau of Engineering, new RAP construction projects and renovations will include solar panel arrays as well as electric vehicle charging stations. Some of these new proposed projects will be coming before the Facility Repair and Maintenance Task Force in the foreseeable future.

COMMISSION BUSINESS

Comments from Commissioners on Matters within the Board's Jurisdiction and Requests by Commissioners to Schedule Specific Future Agenda Items were requested but none were presented.

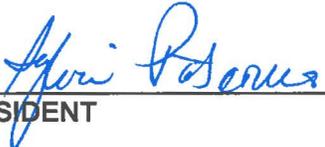
NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners is scheduled to be held on Wednesday, October 2, 2019, 9:30 a.m., at the Glassell Park Recreation Center, 3650 Verdugo Rd., Los Angeles, CA 90065.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras requested a Motion to Adjourn. It was moved by Commissioner Halper and seconded by Commissioner Diaz. The meeting adjourned at 11:09 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY