

REGULAR MEETING MINUTES

**BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES**

Wednesday, November 20, 2019

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Pan Pacific Recreation Center at 9:33 a.m. Present were President Sylvia Patsouras, Commissioner Nicole Chase, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Michael A. Shull, General Manager, Anthony-Paul Diaz, Executive Officer and Chief of Staff, Deputy City Attorney IV Mike Dundas, and Deputy City Attorney III Steven Hong

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Recreational Services Branch
Sophia Piña-Cortez, Assistant General Manager, Special Operations Branch
Javier Solis, Superintendent of Maintenance, Planning, Maintenance & Construction Branch
Noel Williams, Chief Financial Officer, Finance Branch

CALL TO ORDER

Nicholas Greif, Chief of Staff for Councilmember David Ryu, made opening remarks and welcomed the Board Commissioners and audience to the Fourth Council District.

Anita Meacham, Superintendent of the Metro Region, introduced the Pan Pacific Recreation Center staff and provided background information about the facility.

APPROVAL OF THE MINUTES

Commissioner Halper moved to approve the Regular Meeting Minutes of November 6, 2019; this motion was seconded by Commissioner Chase. There being no objections, the motion was unanimously approved.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; 1 such request was submitted.

BOARD REPORTS

19-230 Transfer of Appropriations within Fund 302 in the
Department of Recreation and Parks

Noel Williams, Chief Financial Officer, Finance Branch, presented Board Report No. 19-230.

DISPOSITION: APPROVED

19-231 Adoption of Conflict of Interest Code Schedules A and B

Harold Fujita, Director, Human Resources Division, presented Board Report No. 19-231.

DISPOSITION: APPROVED

19-232 Amendment to Personnel Resolution No. 10547 – Section 1G (Other Special Funded Positions)

Harold Fujita, Director, Human Resources Division, presented Board Report No. 19-232.

DISPOSITION: APPROVED

19-233 1st and Broadway Civic Center Park (PRJ20781) (PRJ21252) (W.O. #E1907807) Project – Approval of Final Plans and Call for Bids

Sean Phan, Civil Engineer, Planning, Maintenance and Construction Branch, presented Board Report No. 19-233.

DISPOSITION: APPROVED

19-234 Lincoln Park Recreation Center – Pool and Bathhouse Replacement Project (PRJ1504P) (W.O #E1907715) – Withholding of Payments for Amounts Forfeited on Construction Contract No. 3555

Darryl Ford, Acting Superintendent, Planning, Maintenance and Construction Branch, presented Board Report No. 19-234.

DISPOSITION: APPROVED

19-235 Community School Parks Program - Status Update and Agreement with the Los Angeles Unified School District to Extend Term

Matthew Rudnick, Chief Management Analyst, Finance Branch, and former RAP Board President Barry Sanders, presented Board Report No. 19-235.

DISPOSITION: APPROVED

19-236 As-Needed Asphalt Construction, Retrofit, Maintenance, and/or Repairs – Award of Contracts

Robert Feld, Senior Management Analyst II, Contracts Administration, Finance Branch, presented Board Report No. 19-236.

DISPOSITION: APPROVED

19-237 Los Angeles Center for Enriched Studies – Facility Use Permit for Joint Use of Recreational Facilities Retroactively from July 2019 through April 2020; Categorical Exemption from the Provisions of the California Environmental Quality

Act (CEQA) Pursuant to Article III, Section 1, Class 1(14)
[Renewal of Permit] of City CEQA Guidelines and Article 19,
Section 15301 of California State CEQA Guidelines

Joel Alvarez, Senior Management Analyst II, Partnership Division, Finance Branch, presented Board Report No. 19-237.

DISPOSITION: APPROVED

19-238 Venice Beach – Rescission of the Agreement with the Los Angeles Parks Foundation (LAPF) and ThermoLife International, LLC for the Refurbishment of the Muscle Beach Venice Weight Pen; Authorization of a New Agreement with LAPF and Approval of a Funding Transfer from the Department of Recreation and Parks to LAPF for the Completion of Pending Weight Pen Improvements at Muscle Beach Venice

Joel Alvarez, Senior Management Analyst II, Partnership Division, Finance Branch, presented Board Report No. 19-238.

DISPOSITION: APPROVED

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

BOARD REPORT PUBLIC COMMENT

Public comments relevant to the General Board Reports were requested; 1 such speaker card was submitted.

CONSIDERATION OF THE BOARD REPORTS

President Patsouras requested a Motion to approve the Board Reports as presented. It was moved by Commissioner Chase, seconded by Commissioner Diaz to approve the Board Reports as noted. There being no objections, the Motion was unanimously approved.

PARK FEE BOARD REPORTS

19-239 Vesting Tentative Tract (VTT) No. 82654 – Recommendation to the Advisory Agency for Land Dedication or In-Lieu Park Fee Payment

Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch, presented Board Report No. 19-239.

DISPOSITION: APPROVED STAFF RECOMMENDATION TO THE ADVISORY AGENCY TO REQUIRE VTT 82654 TO DEDICATE LAND TO THE CITY, OR PROVIDE A COMBINATION OF LAND DEDICATION AND FEE PAYMENT IN ORDER TO FULFILL THE PROJECT'S

REQUIREMENTS UNDER PROVISIONS OF LOS ANGELES MUNICIPAL CODE SECTION 12.33.

PARK FEE BOARD REPORT PUBLIC COMMENTS

Public comments relevant to the Park Fee Board Reports were invited; one such speaker card was submitted.

CONSIDERATION OF THE PARK FEE BOARD REPORT

President Patsouras requested a Motion to approve the Park Fee Board Report as presented. It was moved by Commissioner Diaz, seconded by Commissioner Chase to approve the Park Fee Board Report as presented. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCE UPDATES

Commission Task Force on Concessions Report

Commissioner Diaz reported that the Task Force on Concessions met and discussed the First and Broadway Park Restaurant Complex, Griffith Park Snack Stand, Sepulveda Driving Range, Food & Beverage, Woodley Lakes, Hansen Dam, and Harbor Park Golf Course Restaurants, and a Workshop to Help Small Businesses Respond to RFPs. This Task Force also discussed RFPs involving Rancho Park Golf Course; Griffith Golf Complex; Penmar Golf Course; and Los Feliz Golf Course.

Commission Task Force on Facility Repair and Maintenance

Commissioner Halper reported that the Task Force on Facility Repair and Maintenance met and discussed the Lafayette Recreation Center – Outdoor Improvement Project, Potrero Canyon Park – Landscaping Project on Final Design Approval, and discussion on Quimby Park Fee Ordinance on Implementation.

GENERAL MANAGER'S REPORT AND VERBAL STAFF UPDATES

Michael A. Shull, General Manager, invited Meghan Luera to report on the Park Fee Annual Report for Fiscal Year 2018 – 2019. Ms. Luera presented a report that outlined the fees that were collected for the most recent fiscal year. Mr. Shull then mentioned there will be several toy drives around the City, including the 13th Annual Muscle Beach Toy Drive on Saturday, November 30, 2019 and Sunday, December 1, 2019 from 10:00 a.m., to 3:00 p.m., at the Venice Beach Recreation Center. Mr. Shull also reported that on Sunday, December 1, 2019 from 10:00 a.m. to 4:00 p.m., at Cabrillo Beach Marine Aquarium which will host its annual holiday open house and Artisan Market. He then announced that on Saturday, December 7th, from 11:00 a.m. to 4:00 p.m., the Banning Museum will kick off the holiday season with their Annual Victorian Christmas Celebration and Open House; and, on Saturday, December 7, 2019, the Pershing Square Winter Holiday Festival will open from 11:00 a.m., to 9:00 p.m. Mr. Shull announced that the budget request for next year will be submitted on Friday, November 22, 2019 and will include petitions for Joint Use agreements as well salary increases resulting from the most recent labor contracts. He also shared that the new Department Operations Center (DOC) at the Central Service Yard (CSY) is complete and mostly made of modular buildings, as RAP seeks to move its emergency preparedness section to CSY. Mr. Shull believes this building will help institutionalize the DOC

into RAP and emphasize the high importance that it plays in the City as RAP is under the City Charter, which is the sheltering arm in the City of Los Angeles.

He finished the General Manager's Report by discussing the upcoming Griffith Park shuttle service and describing how it is an extraordinary big project that has been in the works by Joe Salaices, Superintendent of Recreation and Parks Operations, Tracy James and the rest of the staff. The big reveal will take place on December 3, 2019 at 9:00 a.m.

COMMISSION BUSINESS

Comments from the Commissioners on Matters within the Board's jurisdiction and Requests by Commissioners to Schedule Specific Future Agenda Items. No such requests were made.

NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners is scheduled to be held on Wednesday, December 18, 2019, 9:30 a.m., at the Expo Center, 3980 Bill Robertson Ln, Los Angeles, CA 90037

ADJOURNMENT

There being no further business to come before the Board, Commissioner Halper motioned to adjourn the meeting and it was seconded by Commissioner Chase. Meeting adjourned at 11:17 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY