

APPROVED
JUN 05 2019

BOARD OF RECREATION
AND PARK COMMISSIONERS

BOARD REPORT

NO. 19-106

DATE June 05, 2019

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: REIMBURSEMENT OF SALARIES AND RELATED EXPENSES FROM THE MUNICIPAL RECREATION PROGRAM FUND AND GRANT FUND ACCOUNTS FOR FISCAL YEAR 2019-2020

AP Diaz	_____	S. Piña-Cortez	_____
H. Fujita	_____	C. Santo Domingo	_____
V. Israel	_____	*N. Williams	<u>now</u>



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATION

Authorize the City Controller to reimburse the Department of Recreation and Parks' (RAP) budgetary accounts for salaries and related expenses by transfer of expenditures from RAP's budgetary accounts to the appropriate Recreation and Parks Grant Fund accounts, Departmental Capital Improvement accounts, other Special Accounts, City General Fund Capital accounts for RAP projects, and the Recreation and Parks Municipal Recreation Program (MRP) Fund for Fiscal Year 2019-2020.

SUMMARY

Fees are collected from participants to pay for programming in sports, classes, childcare, camping, special events, and additional hours of operation on a facility-by-facility basis. The salaries for RAP staff that run these programs are paid initially from RAP's operating budget. Adoption of this recommendation will authorize RAP's Chief Accounting Employee to request the City Controller to reimburse RAP's budgetary accounts. Reimbursement comes from the MRP accounts into which the fees are deposited.

RAP manages many capital improvement projects and grant programs which provide funds for salaries and related expenses. These funds are used to employ personnel who administer these projects. In addition, many of these capital projects are constructed and/or installed by RAP forces. Their salaries and related expenses are paid from RAP's budgetary accounts. It is necessary to transfer these expenditures to the appropriate accounts on a periodic basis so that RAP's budgetary accounts are not overspent. Adoption of the above recommendation will avoid the necessity of many separate Board of Recreation and Park Commissioners actions.

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FISCAL IMPACT STATEMENT

RAP's General Fund would be depleted without reimbursement of expenses from the Recreation and Parks Grant Fund accounts, Departmental Capital Improvement accounts, other Special Accounts, City General Fund Capital accounts for RAP projects, and the Recreation and Parks Municipal Recreation Program Fund that should actually be charged for these expenses.

This Report was prepared by Noel D. Williams, Chief Financial Officer, Finance and Administrative Services Division.