

APPROVED
JUN 05 2019

**BOARD OF RECREATION
AND PARK COMMISSIONERS**

BOARD REPORT

NO. 19-103

DATE June 5, 2019

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HANSEN DAM AQUATIC CENTER - CHANGES TO THE SCHEDULE OF RATES AND FEES

AP Diaz	_____	*S. Piña-Cortez	<u></u>
H. Fujita	_____	C. Santo Domingo	_____
V. Israel	_____	N. Williams	_____


General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve the proposed Hansen Dam Aquatic Center Schedule of Rates and Fees as set forth in Attachment 1 of this Report, effective upon approval by the Board of Recreation and Park Commissioners (Board) of this Report; and,
2. Authorize staff to amend RAP's Schedule of Rates and Fees to incorporate the Hansen Dam Aquatic Center Schedule of Rates and Fees as set forth in Attachment 1 of this Report.

SUMMARY

Each year, the Department of Recreation and Parks (RAP) staff reviews the Schedule of Rates and Fees and recommends changes in order to clarify policy issues that have been raised the previous year, to revise fees to simplify the fee schedule, minimize incorrect billings, more accurately recover operational costs, and to generate new revenues. As the cost of providing services to the public continues to rise, RAP remains committed to providing quality and affordable recreational opportunities to the City's residents and visitors. However, it is necessary to increase rates and fee to enable RAP to fulfill this commitment.

Hansen Dam Aquatic Center (Aquatic Center) is a part of a 40-acre recreation facility located on the north-west side of Hansen Dam Recreation Area in the Lake View Terrace community. The Aquatic Center includes a 9-acre recreation lake, 1.5-acre swimming lake with two large water slides. Activities available include boating, fishing, jogging, picnicking, swimming, volley ball, and other forms of recreation.

RAP staff recommends changes to RAP's Schedule of Rates and Fees to incorporate a new schedule of rates and fees for the Aquatic Center. This new schedule is set forth in Attachment 1 of this Report. The addition of this new schedule is being proposed because it allows a

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mechanism for staff to develop a charge system for groups that utilize the different areas of the aquatic center such as the picnic and group areas within the Hansen Dam Aquatic Center. It will minimize incorrect billings and streamline the invoice process.

The new schedule includes:

- References to the Citywide Aquatics Rates and Fees
- Costs of canopy and furniture rentals based on the existing Aquatics Rates and Fee Costs
- Various Cost was referenced from the existing RAP Picnic Schedule of Rates and Fees
 - Cancellation Cost
 - Reservations for Group Area
 - Picnic Area Costs
- Additional Fees
 - Utility Hook-Up Fee based on RAP Utility Hookup Rates and Fees
- Parking Lots Fee was based on the existing Pay Parking Lots Rates and Fees

FISCAL IMPACT STATEMENT

The addition of the proposed schedule of rates and fees for the Aquatic Center will result in a minimal increase in fees deposited into the Hansen Dam Aquatic Center's Municipal Recreation Program (MRP) Fund accounts that will be used to fund program needs.

This will have no fiscal impact on RAP's General Fund.

This Report was prepared by Jimmy Kim, Superintendent, Special Operations Branch.

LIST OF ATTACHMENTS

Attachment 1 - Hansen Dam Aquatic Center Schedule of Rates and Fees

HANSEN DAM AQUATIC CENTER

05/19

Refer to the Citywide Aquatics Schedule of Rates and Fees for any items not listed.

At the discretion of the Aquatic Director, some events or activities may require additional maintenance, security, and/or event monitoring staff, depending on the size of the groups, scope of activities, or other factors. Part-time staff fees are established in the General Instructions and Policies Regarding Rates and Fees Section of the Department’s Schedule of Rates and Fees, and are to be deposited to the facility MRP.

Full-time staff fees will be charged at the current overtime rate. A fee for maintenance materials and usage of facility equipment may be assessed based on permit group attendance and facility usage. (See Service and Equipment Fee).

*Municipal Recreation Program (MRP) funds the facility’s normal replacement program.

CANOPY RENTALS - 100% of fees to be deposited into Facility MRP* Fund Account

Canopies can be purchased ONLY at the ticket booth when purchasing admission ticket. **NO RESERVATIONS.**

Canopy Half-Day (4 hours)	\$15.00
Canopy Full Day	\$30.00
Canopy Half-Day (4 hours)/ With Furniture**	\$30.00
Canopy Full-Day with Furniture**	\$45.00

_**2 lounge chaise & 2 chairs

PERMIT FEES

CANCELLATION FEE

91 days or more prior to event	10% of permit fees
61 - 90 days prior to event	20% of permit fees
31 - 60 days prior to event	30% of permit fees
30 days or less prior to event	40% of permit fees

SWIM LAKE RESERVATION AREAS - For Map Refer to Attachment A - 15% of fees to be deposited into Pool MRP* Fund Account

(Areas S1, S2, S3, S4, S5 will accommodate for a group of 50 persons)

Areas S1, S2, S3, S4 and S5	\$75.00/ per area
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(Areas S6, S7, S8, S9 will accommodate for a group of 75 persons)

Areas S6, S7, S8 and S9 *only on weekends*	\$100.00/ per area
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(Areas S10, S11, S12 will accommodate for a group of 100 persons)

Areas S10, S11, and S12

\$150.00/ per area

RECREATION LAKE (WATER USE ONLY) - 15% of fees to be deposited into Pool MRP* Fund Account

A Permit issued for a date when the facility is closed to the public does not guarantee that the group will have exclusive use rights. There may be more than one permit group occupying the facility on the same date

Season:

Winter (October-May) \$50.00/ hour plus staffing fees

Summer (June-September) \$75.00/ hour plus staffing fees

PICNIC AREAS: RECREATION LAKE AND MAGNOLIA HILL - For Refer to Attachment B for MAP - 15% of fees to be deposited into Pool MRP* Fund Account

(ALL AREAS BELOW CAN ACCOMODATE UP TO 75 PATRONS)

Recreation Area

R1, R2, or R3 \$100.00/ per area

Magnolia Hill Reservation Area

M1, M2, M3, M4 or M5 \$100.00/ per area

Additional Areas \$100.00/ each area

We reserve the right to limit space reservation.

ADDITIONAL FEES - 100% of fees to be deposited into Pool MRP* Fund Account

Reservation Fee \$25.00 (non-refundable)

Moon Bounce Fee \$20.00 per day (must use RAP approved moon bounce company)

Utility Hook Up Fee Refer to RAP Utility Hookup Rates and Fees

Booth Refer to Special Event/Fundraiser Rates and Fees

Food Truck \$200/each/ day

Clean-Up/ Damage Deposit (if necessary) \$500.00/ day

Up to 80% of clean up deposit is refundable

FACILITY USE FEE (CLOSED TO PUBLIC) - 100% of fees to be deposited into Facilities MRP* Fund Account

*A Permit issued for a date when the facility is closed to the public does not guarantee that the group will have exclusive use rights. There may be more than one permit group occupying the facility on the same date. For guarantee of exclusive use an additional charge will apply ***

Does not include water slide or any additional amenities, see additional fees below

15 – 50 persons	2 Open Water Lifeguards
51 – 100 persons	3 Open Water Lifeguards
101 – 200 persons	4 Open Water Lifeguards
201 – 300 persons	6 Open Water Lifeguards
Groups of 300+ persons	Negotiable by Superintendent

Swim Lake Picnic and Sand Area	\$75.00/ hour
Swim Lake Water Use	Refer to Aquatics Rates and Fee
Recreation Lake Picnic Area	\$75.00/ hour
Recreation Lake Water Use	\$100.00/ hour
Magnolia Hill Picnic Area	\$75.00/ hour

ADDITIONAL FEES - 100% of fees to be deposited into Pool MRP* Fund Account

Reservation Fee	\$25.00 (non-refundable)
Wristbands	\$0.50/ each
10 by 10 Canopy Rental (No furniture) Pending availability	\$30.00/day
Utility Hook Up Fee	Refer to RAP Utility Hookup Rates and Fees
Moon Bounce Fee	\$20.00 per day (must use RAP approved moon bounce company)
Booth	Refer to Special Event/Fundraiser Rates and Fees
Food Truck	\$200/each/ day
Clean-Up/ Damage Deposit (if necessary) <i>Up to 80% of clean up deposit is refundable</i>	\$500.00/ day
Waterslide Use (4 hour minimum) <i>*If less than 4 hours, management approval is required*</i>	2 Open Water Lifeguards @ current rate/ hour 1 Locker Attendant @ current rate/ hour

PARKING LOT FEES - 15% of fees to be deposited into Pool MRP* Fund Account

Requestor must supply own security, additional insurance may be required.

If the parking lot is used for any activity beyond parking, refer to Special/Event Fundraiser Schedule of Rates and Fees.

15 cars or less	\$10.00/ car
More than 15 cars or any number of vehicles if catering trucks, semi-pulled trailers, or oversized vehicles are included.	\$50.00/hour

Parking Lots

Parking Lot 1 (Approx. 42 parking spaces)	\$50.00 per hour, if more than 15 vehicles
Parking Lot 2 (Approx. 190 parking spaces)	\$150.00 per hour, if more than 15 vehicles
Parking Lot 3 (Approx. 64 parking spaces)	\$50.00 per hour, if more than 15 vehicles
Parking Lot 4 (Approx. 138 parking spaces)	\$100.00 per hour, if more than 15 vehicles

Staffing maybe required. The final determination of required staffing and support personal will be made by the Facility Manager.

AQUATIC FILM PERMIT FEES

100% to be deposited into the Department of Recreation and Parks General Fund

Aquatic facilities are designated as Special Use Facilities. Motion Picture companies will be required to contact the Department’s Film Office (323-644-6220). The facility use fee shall apply to filming as well as the Non-urban impact rate. Filming use may also require paying a pool fill fee (if the pool is empty), operational costs (equipment and utility charges), and an appropriate staff salary for monitoring.

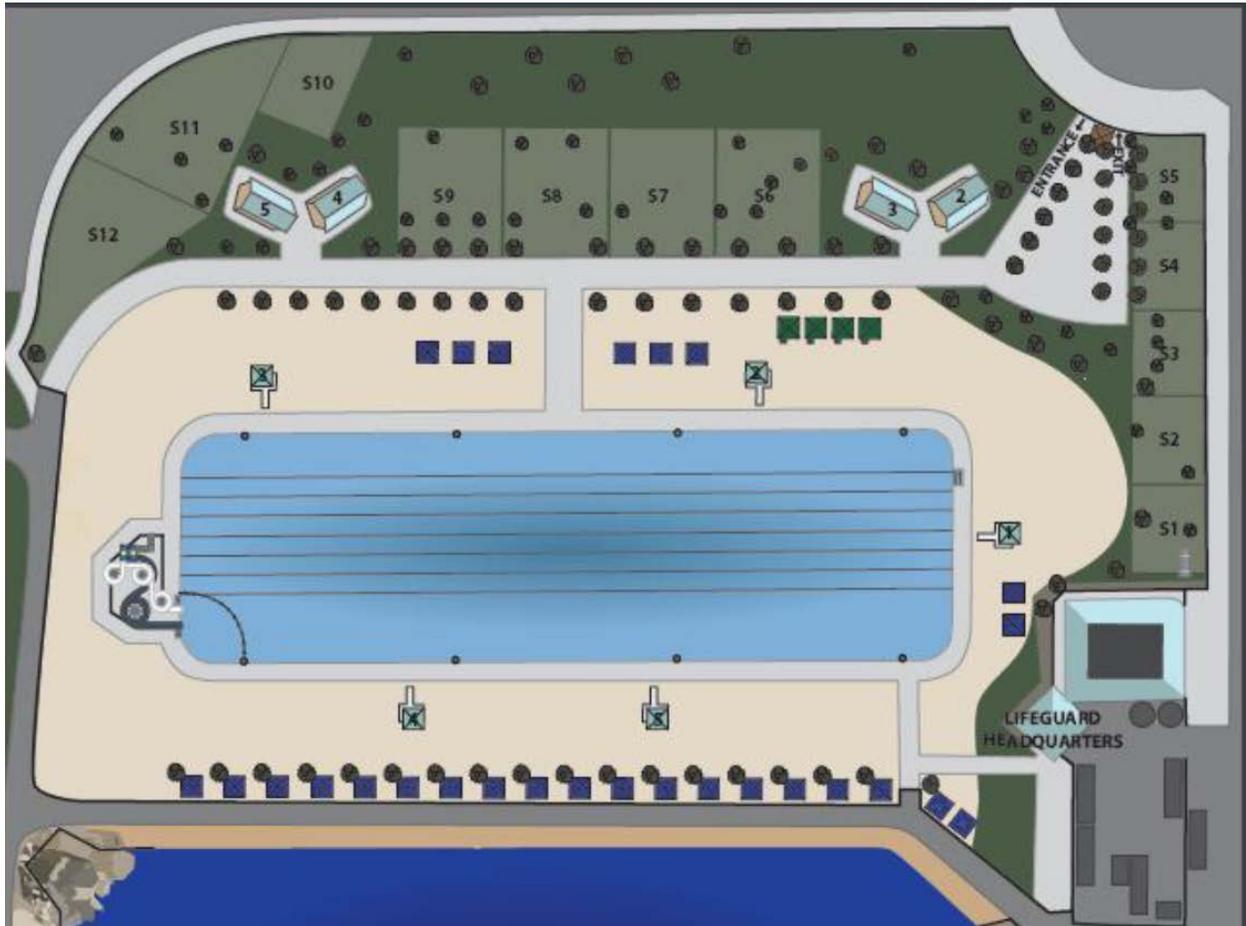
FILM PERMIT EQUIPMENT RENTAL - 100% of fees to be deposited into Pool MRP* Fund Account

**All rentals require a photo ID (California Driver’s License or ID) or \$100.00 (cash only) deposit, which is returned to the Customer after the equipment, has been returned and inspected. If damages accrue Customer will assume responsibility on replacing equipment. **

Lifeguard Truck**	\$100 per hour
Zodiac (Lifeguard Boat)**	\$100 per hour
Jet Ski**	\$100 per hour
Lifeguard Tower	\$50.00 per hour
Rescue Can	\$25.00 per day
Paddle Board	\$50 per hour

***Requires trained staff to operate.*

Attachment A



Attachment B

