

REGULAR MEETING MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, June 5, 2019

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Granada Hills Recreation Center at 9:35 a.m. Present were President Sylvia Patsaouras, Vice-President Lynn Alvarez, Commissioner Nicole Chase, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Michael A. Shull, General Manager, Anthony-Paul Diaz, Executive Officer and Chief of Staff, and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Recreational Services
Sophia Piña-Cortez, Assistant General Manager, Special Operations
Javier Solis, Superintendent, Planning, Maintenance and Construction
Matthew Rudnick, Chief Management Analyst, Finance Branch

CALL TO ORDER

Jessica Strobel, District Representative for Councilmember Greig Smith, made opening remarks and welcomed the Board Commissioners and audience to the Twelfth Council District.

Charles Singer, Superintendent, Valley Shoreline Region, introduced the Granada Hills Recreation Center staff and provided background information about the facility.

SPECIAL PRESENTATION

American Red Cross Award to Recreation and Parks Citywide Aquatics – Sophia Piña-Cortes, Assistant General Manager, Special Operations, and Jimmy Kim, Superintendent, Special Operations, accepted an award from the Red Cross for RAP's achievements in the "Learn-to-Swim" program, as RAP's program now ranks No. 2 in the country in participation, and "Lifeguard Training". Zachary Tamayo, Red Cross Aquatics Territory Specialist, presented the recognition to RAP's Citywide Aquatics.

APPROVAL OF THE MINUTES

Commissioner Chase moved to approve the Regular and Special Meeting Minutes of May 15, 2019; this motion was seconded by Commissioner Diaz. There being no objections, the motion was unanimously approved.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; 12 such requests were submitted.

BOARD REPORTS

19-092 Greek Theatre Advisory Committee Appointment

Anthony-Paul Diaz, Executive Officer and Chief of Staff, presented Board Report No. 19-092.

DISPOSITION: APPROVED

19-093 Signature Authority as Acting General Manager and Acting
Chief Accounting Employee

Matthew Rudnick, Chief Management Analyst, Finance Branch, presented Board Report No. 19-093.

DISPOSITION: APPROVED

19-094 Citywide Aquatic Division - Changes to the Schedule of
Rates and Fees

Jimmy Kim, Superintendent, Special Operations, presented Board Report No. 19-094.

The Board decided to consider this Report separately along with 19-103 later in the meeting.

DISPOSITION: APPROVED WITH AMENDMENTS

19-095 Clean and Safe Spaces (CLASS) Parks Youth
Employment Internship - Juvenile Justice Crime Prevention
Act After-School Enrichment and Supervision Program for
Fiscal Year 2019-2020; Acceptance of Grant Funds

Chinyere Stoneham, Principal Recreation Supervisor I, Recreation Services Branch, presented Board Report No. 19-095.

DISPOSITION: APPROVED

19-096 Joy Picus Child Care Center – Tuition Rate and Fee
Increase for Fiscal Year 2019-20

Joel Alvarez, Senior Management Analyst II, Partnership Division, presented Board Report No. 19-096.

DISPOSITION: APPROVED

19-097 Proposition 68 Statewide Park Development and
Community Revitalization Program (SPP) Round Three (3)
Grant; Authorization to Submit Grant Applications

Bill Jones, Chief Management Analyst, Grants Administration Division, presented Board Report No. 19-097.

DISPOSITION: APPROVED

Commissioner Halper recused himself from consideration of Board Report Nos. 19-098 and 19-101, due to his membership of the Los Angeles Parks Foundation Board. The Board decided to consider these Reports separately.

19-098 Glen Alla Park – Donation of Outdoor Fitness Equipment and Other Park Improvements from Cedars-Sinai; Approval of Donor Recognition Signage; Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 4(3) [New Landscaping and Tree Planting], Class 11(1) [On Premise Signs] and Class 11(3) [Placement of Minor Structures Accessory to Existing Facilities] of the City CEQA Guidelines and to Article 19, Section 15304(b), 15311 and 15311(a) of California CEQA Guidelines

DISPOSITION: WITHDRAWN

19-101 Citywide Aquatics Facilities – Agreement with the Los Angeles Parks Foundation and Los Angeles 2028 for Funding In Support of SwimLA 2019; Acceptance of Grant

Anthony-Paul Diaz, Executive Officer and Chief of Staff, presented Board Report No. 19-101.

DISPOSITION: APPROVED

President Patsouras decided to withdraw Board Report No. 19-098 and requested a Motion to approve Board Report No. 19-101, as presented. It was moved by Commissioner Diaz, seconded by Commissioner Chase to approve the Board Report as noted previously. There being no objections, the Motion was unanimously approved

Commissioner Halper rejoined the meeting.

19-099 Serrania Park – Approval of Ordinance Amending the Los Angeles Municipal Code to Change the Hours of Operation

Charles Singer, Superintendent, Valley Shoreline Region, presented Revised Board Report No. 19-099.

DISPOSITION: APPROVED

19-100 Griffith Observatory – Contract with Carl Zeiss Jena GmbH for the Annual Maintenance and Service of the Universarium Mix Model 555 Star Projector at the Samuel Oschin Planetarium

Mark Pine, Deputy Director, Griffith Observatory, presented Board Report No. 19-100.

DISPOSITION: APPROVED

19-102 Sewer Tie Construction, Retrofit, Maintenance and/or Repairs - Request for Qualifications

Robert Feld, Senior Management Analyst, Contracts Administration, presented Board Report No. 19-102.

DISPOSITION: APPROVED

Commissioner Chase recused herself from consideration of Board Report Nos. 19-094 and 19-103 due to her role with the Boys & Girls Club of America.

19-094 Citywide Aquatic Division - Changes to the Schedule of Rates and Fees

Jimmy Kim, Superintendent, Special Operations, presented Board Report No. 19-094

Commissioner Diaz moved to amend the Report as shown below, and Commissioner Halper seconded the motion. There being no objections, the amendments were approved.

City of Los Angeles Operated Youth Programs and Camps	No charge
<u>Other Day Camps</u>	\$2.00/person
Non-Profit Day Camp	
Private Day Camps	\$3.00/person

And:

\$25.00- Cancellation Fee (if less than 2 week notice)

President Patsouras requested a Motion to approve Board Report No. 19-094 as noted above. It was moved by Commissioner Diaz, seconded by Commissioner Alvarez to approve the Board Report as noted previously. There being no objections, the Motion was unanimously approved

DISPOSITION: APPROVED WITH AMENDMENTS

19-103 Hansen Dam Aquatic Center - Changes to the Schedule of Rates and Fees

Jimmy Kim, Superintendent, Special Operations, presented Board Report No. 19-103.

DISPOSITION: APPROVED

President Patsouras requested a Motion to approve Board Report No. 19-103 as presented. It was moved by Commissioner Diaz, seconded by Commissioner Halper to approve the Board

Report as noted previously. There being no objections, the Motion was unanimously approved.

Commissioner Chase rejoined the meeting.

19-104 Proposed Changes to Various Sections of the Department of Recreation and Parks' Schedule of Rates and Fees

Michael Harrison, Principal Recreation Supervisor II, presented Board Report No. 19-104.

DISPOSITION: APPROVED WITH THE FOLLOWING AMENDMENT:

Replace the word "underserved" with "SUBSIDIZED" throughout the Report.

19-105 Transfer of Expenditures to Bogdanovich Trust Fund for Fiscal Year 2019-2020

Matthew Rudnick, Chief Management Analyst, Finance Branch, presented Board Report No. 19-105.

DISPOSITION: APPROVED

19-106 Reimbursement of Salaries and Related Expenses from the Municipal Recreation Program Fund and Grant Fund Accounts for Fiscal Year 2019-2020

Matthew Rudnick, Chief Management Analyst, Finance Branch, presented Board Report No. 19-106.

DISPOSITION: APPROVED

19-107 As-Needed Security Camera Systems Maintenance, Repair, Retrofit and Related Professional Services - Award of Contract

Robert Feld, Senior Management Analyst, Contracts Administration, presented Revised Board Report No. 19-107.

DISPOSITION: APPROVED

19-108 WebXpress Gateway System for use with the Recreation Management and Reservation System from Vermont Systems, Inc. – Award of Contract; Exemption from Charter Section 1022

Alex Yee, Director of Systems, presented Revised Board Report No. 19-108.

DISPOSITION: APPROVED WITH THE FOLLOWING CORRECTION TO SECTION II-A OF THE CONTRACT TO NOW READ:

The term of the Contract shall be for one (1) year commencing upon the last date of execution of this Contract, with two (2) automatic extensions unless either party notifies the other party no later than ninety (90) days prior to the then current term that it does not wish to renew this Contract.

19-109 Bee Canyon Park – Naming of Playground In Honor of Mary Ellen Crosby; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 11(1) [On Premise Signs] of City CEQA Guidelines and Article 19, Section 15311(a) of California CEQA Guidelines

Melinda Gejer, City Planning Associate, Planning, Maintenance and Construction Branch, presented Board Report No. 19-109.

DISPOSITION: APPROVED

19-110 Woodland Hills Recreation Center – Park Renovation (PRJ20090) (W.O. #1907454) Project – Release of Remaining Retention

Sean Phan, Civil Engineer, Planning, Maintenance and Construction Branch, presented Board Report No. 19-110.

DISPOSITION: APPROVED

19-111 Griffith Park – Fern Dell Bridge (PRJ21238) (PRJ21286) Project – Allocation of Park Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(3) [Maintenance of Pedestrian Trails] and Class 1(11) [Removal of Small Structures] of City CEQA Guidelines and Article 19, Sections 15301(c), 15301(l) and 15331 [Historical Resources Restoration] of California CEQA Guidelines

Dylan Lawrence, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 19-111.

DISPOSITION: APPROVED

19-112 Strathern Park North – Parking Lot Reconstruction Project (PRJ21280) - Allocation of Quimby Fees; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(3) [Maintenance Of Existing Parking Lots] and Class 1(12) [Outdoor Lighting for Security] Of

City CEQA Guidelines and Article 19, Sections 15301 and 15301(c) of California CEQA Guidelines

Dylan Lawrence, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 19-112.

DISPOSITION: APPROVED

19-113 Fiscal Year 2019-20 Personnel Resolution

Harold Fujita, Director of Human Resources, presented Board Report No. 19-113.

DISPOSITION: APPROVED

19-114 Eagle Rock Recreation Center – Tennis Court, Fencing, and Lighting Improvements (PRJ21256) Project – Commitment of Park Fees; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Exterior Alterations to an Existing Facility with Negligible or No Expansion of Use] and Class 1(12) [Outdoor Lighting and Fencing for Security and Operations] of City CEQA Guidelines and Article 19, Section 15301 of California CEQA Guidelines

Wendy Cervantes, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 19-114.

DISPOSITION: APPROVED

19-115 Northridge Recreation Center – Pool Slide Renovation (PRJ21285) Project – Allocation of Quimby Fees; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Interior or Exterior Alterations Involving Remodeling or Minor Construction where there be Negligible or No Expansion of Use] of City CEQA Guidelines and Article 19, Section 15301(a) of California CEQA Guidelines

Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch, presented Board Report No. 19-115.

DISPOSITION: APPROVED

19-116 Park Fee Ordinance – Changes to the Park Fees Section of the Schedule of Rates and Fees – Statutory Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article II, Section 2.o(4) [Approval of Rates for the Purpose of Obtaining Funds for Capital

Projects] of City CEQA Guidelines and Article 18, Section 15273(A.4) of California CEQA Guidelines

Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch, presented Board Report No. 19-116.

DISPOSITION: APPROVED

19-117 Potrero Canyon Park - Grading (G775) (W.O. E1907428) Project – Request Authority to Negotiate Change Orders to Contract 3644

Sean Phan, Civil Engineer, Planning, Maintenance and Construction Branch, and Pedro Garcia, Civil Engineer and Project Manager, Bureau of Engineering, presented Board Report No. 19-117.

DISPOSITION: APPROVED

19-118 Eagle Rock Recreation Center – Fencing Replacement (PRJ21281) (PRJ21042) Project – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(11) [Removal of Small Structures] and Class 1(12) [Outdoor Lighting and Fencing for Security and Operations] of City CEQA Guidelines and Article 19, Section 15301 of California CEQA Guidelines

Wendy Cervantes, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 19-118.

DISPOSITION: APPROVED

19-119 Venice Beach/Rose Avenue Restroom Replacement (PRJ20882) (W.O. #E170182F) Project – Review of Bids and Award of Contract

Sean Phan, Civil Engineer, Planning, Maintenance and Construction Branch, presented Board Report No. 19-119.

BOARD REPORT PUBLIC COMMENT

Public comments relevant to the Board Reports were invited; no such speaker cards were submitted.

CONSIDERATION OF THE BOARD REPORTS

President Patsouras requested a Motion to approve the Board Reports as presented, except for Board Report Nos. 19-094, 19-101, and 19-103 which were considered separately; Board Report No. 19-098 which was withdrawn; 19-104 and 19-108 which had corrections, as noted above. It was moved by Commissioner Halper, seconded by Commissioner Diaz to approve the

Board Reports as noted previously. There being no objections, the Motion was unanimously approved.

Commissioner Chase left the Meeting.

19-120 Vesting Tentative Tract (VTT) No. 82213 –
Recommendation to the Advisory Agency for Land
Dedication or In-Lieu Park Fee Payment

Meghan Luera, Management Analyst, Planning, Maintenance, and Construction Branch, presented Board Report No. 19-120.

DISPOSITION: APPROVED STAFF RECOMMENDATION TO THE ADVISORY AGENCY TO REQUIRE VTT 82213 (PROJECT) TO PAY IN-LIEU FEES TO THE CITY, IN ORDER TO FULFILL THE PROJECT'S REQUIREMENTS UNDER PROVISIONS OF LOS ANGELES MUNICIPAL CODE SECTION 12.33

PARK FEE BOARD REPORT PUBLIC COMMENT

Public comments relevant to the Park Fee Board Reports were invited; no such speaker card was submitted.

CONSIDERATION OF THE PARK FEE BOARD REPORTS

President Patsouras requested a Motion to approve the Park Fee Board Reports as presented. It was moved by Commissioner Diaz, seconded by Commissioner Halper to approve the Board Reports as presented. There being no objections, the Motion was unanimously approved

COMMISSION TASK FORCE UPDATES

Commission Task Force on Concessions Report

Commissioner Diaz reported that the Task Force on Concessions did not meet.

Commission Task Force on Facility Repair and Maintenance

Commissioner Halper reported that the Task Force on Facility Repair and Maintenance met and discussed the Pacific Palisades Recreation Center - Veterans Garden Project and provided an update on the 10 Minute Walk Grant application process. Commissioner Halper also congratulated Acting Assistant General Manager of Planning, Maintenance and Construction Branch, Cathie Santo Domingo and Acting Superintendent Darryl Ford.

GENERAL MANAGER'S REPORT AND VERBAL STAFF UPDATES

Michael A. Shull, General Manager, began by introducing Crislyn Mckerron, Chief Management Analyst at Cabrillo Beach Operations. Mr. Shull also thanked the Mayor and City Council for this fiscal year's healthy budget allocation. He also announced that swim season is upon us and pools will open the summer schedule on June 8th. Mr. Shull also announced that RAP's summer camp programs will open on June 10th. Mr. Shull concluded by recognizing and thanking staff who made the Salute to Recreation event a success.

COMMISSION BUSINESS

Commissioner Diaz requested information on the upcoming Muscle Beach equipment to be installed and it was answered by staff. Commissioner Diaz also requested information on how RAP is recognizing supporters. She also requested a report back on the status of bathrooms at Runyon Canyon. Commissioner Halper requested information on the definition of "cost recovery, urban, or subsidized. He also requested a report back on the status of community school parks. Mr. Halper also requested for information on the scheduling of sports leagues in RAP facilities.

NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners is scheduled to be held on Wednesday, June 19, 2019, 9:30 a.m., at the Algin Sutton Recreation Center, 8800 S. Hoover St., Los Angeles, CA 90044.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras requested a Motion to Adjourn. It was moved by Commissioner Halper, seconded by Commissioner Diaz and the Meeting adjourned at 12:10 p.m.

ATTEST



PRESIDENT



BOARD SECRETARY