

APPROVED
JUL 17 2019

**BOARD OF RECREATION
AND PARK COMMISSIONERS**

BOARD REPORT

NO. 19-138

DATE July 17, 2019

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

**SUBJECT: SUMMER NIGHT LIGHTS PROGRAM AND RELATED ACTIVITIES –
ARTIST/INSTRUCTOR SERVICES; APPROPRIATIONS WITHIN FUND 302 IN
THE DEPARTMENT OF RECREATION AND PARKS**

AP Diaz	_____	S. Piña-Cortez	_____
H. Fujita	_____	C. Santo Domingo	_____
V. Israel	_____	*N. Williams	<u>NW</u>



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the appropriation of General City Purpose Funds as set forth in this Report for the Summer Night Lights Program (SNL) and related activities;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to appropriate One Million, Six Hundred Eighty-Eight Thousand Dollars (\$1,688,000.00) from the General City Purpose Fund, to various accounts as follows:

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
302	88	001070	Salaries As Needed	\$1,433,500.00
302	88	006020	Operating Expense	\$ 74,500.00
302	88	009401	SNL-Vendor Only	\$ 180,000.00
Total				\$1,688,000.00

3. Authorize RAP's Chief Accounting Employee to encumber and pay from Fund 302, Department 88, Account 009401, SNL-Vendor Only, the specialized artists/instructors for SNL and related activities in the amount not to exceed One Hundred, Eighty Thousand Dollars (\$180,000.00) for the service period from April 1, 2019 to June 30, 2020; and,
4. Authorize RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

For the last several years, RAP has played a supportive role in the implementation of the

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Summer Night Lights Program (SNL) as developed and overseen by the Office of the Mayor (Mayor). SNL provides enhanced programming for economically disadvantaged neighborhoods during the summer months. RAP has largely provided maintenance services, opened up its facilities for use by SNL, and performed other supportive tasks. In preparation for the SNL program during the summer of 2015, the Mayor requested that RAP assume the duties of “the Fiscal Agent” for SNL. This involved assisting in hiring and paying all the part-time staff to be used for SNL, purchasing of materials, and procuring the services of specialized artists/instructors to offer classes to patrons at SNL sites. RAP will continue in its role as the Fiscal Agent for SNL in Fiscal Year 2019-20.

The Mayor has also authorized to continue the Fall Friday Nights (FFN) program which acts as an extension of SNL to provide enhanced programming at potentially 8 facilities during the fall.

For Fiscal Year 2019-20, funds in the amount of One Million, Six Hundred Eighty-Eight Thousand Dollars (\$1,688,000.00) were placed in the General City Purposes (GCP) Account to reimburse RAP for performing its Fiscal Agent duties. This Report requests that the Board of Recreation and Park Commissioners (Board) approve the appropriation of the funds from the GCP into various accounts based on operating needs, adopt the attached Resolution approving such appropriation, and authorize RAP staff to encumber and pay specialized artists/instructors for services provided to SNL and related activities.

FISCAL IMPACT STATEMENT

The appropriation of funds will have no negative impact on RAP's General Fund.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 2: Offer Affordable and Equitable Recreational Programming

Outcome No. 1: Improved health and social equity for young Angelenos

Key Metric: Number of youth participants in sports and fitness programs

Result: Increased participation in youth sports, fitness and aquatics programs by removing barriers to enrollment, specifically in low income communities of color

This Report was prepared by Joshua Beltran, Management Analyst, and reviewed by Sondra Fu, Senior Management Analyst II, Finance Division.

ATTACHMENT:

- 1) Resolution

RESOLUTION NO. _____

WHEREAS, The Summer Night Lights Program (SNL), as developed and overseen by the Office of the Mayor (Mayor), provides enhanced programming for economically disadvantaged neighborhoods during the summer months; and

WHEREAS, The Department of Recreation and Parks (RAP) has largely provided maintenance services, opened up their facilities for use by SNL and performed other supportive tasks; and

WHEREAS, In preparation for the program for the Summer of 2019, the Mayor requested that RAP continue to assume the duties of "the Fiscal Agent" for SNL, which involves assisting in the hiring and payment of all the part-time staff to be used in SNL, purchasing of materials and procuring the services of specialized artists/instructors to offer classes to patrons at SNL sites; and

WHEREAS, The Mayor has also authorized the continuation of SNL beyond the summer months through the Fall Friday Nights (FFN) program, which will offer programming with extended hours potentially at eight (8) sites in the fall; and

WHEREAS, For Fiscal Year 2019-20, funds in the amount of One Million, Six Hundred Eighty-Eight Thousand Dollars (\$1,688,000.00) were placed in the General City Purposes (GCP) Account, to reimburse RAP for performing its Fiscal Agent duties, which funds must be appropriated into various accounts;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Recreation and Park Commissioners (Board), subject to approval by the Mayor, authorizes the appropriation of funds to the various accounts in Fund 302, Department 88 as follows:

To:	001070 – Salaries As Needed.....	\$1,433,500.00
	006020 – Operating Expense.....	\$74,500.00
	009401 – SNL-Vendor Only	\$180,000.00
Total		<u>\$1,688,000.00</u>

BE IT FURTHER RESOLVED, that the Board authorizes RAP’s Chief Accounting Employee to make technical corrections as necessary to carry out the intent of the appropriations.

I HEREBY CERTIFY that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its meeting held on July 17, 2019 (Board Report No. xx-xxx).

Iris L. Davis, BOARD SECRETARY

RESOLUTION NO. xxxxx