

**REGULAR MEETING MINUTES**

**BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES**

**Wednesday, July 17, 2019**

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Eagle Rock Recreation Center at 9:30 a.m. Present were President Sylvia Patsaouras, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Anthony-Paul Diaz, Executive Officer and Chief of Staff, Deputy City Attorney IV Mike Dundas, and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Recreational Services  
Sophia Piña-Cortez, Assistant General Manager, Special Operations  
Cathie Santo Domingo, Acting Assistant General Manager, Planning, Maintenance and Construction  
Noel Williams, Chief Financial Officer

**CALL TO ORDER**

Deanne Dedmon, Principal Recreation Supervisor, introduced the Eagle Rock Recreation Center staff and provided background information about the facility.

**APPROVAL OF THE MINUTES**

Commissioner Diaz moved to approve the Regular Meeting Minutes of July 3, 2019; this motion was seconded by Commissioner Halper. There being no objections, the motion was unanimously approved.

**NEIGHBORHOOD COUNCIL COMMENTS**

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

**GENERAL PUBLIC COMMENT**

Public comments on matters within the Board's jurisdiction were invited; 5 such requests were submitted.

**BOARD REPORTS**

19-137      Donation of Funds, Equipment, and In-Kind Contributions from the Los Angeles Dodgers Foundation in Support of Dodgers Reviving Baseball In Inner Cities Program Benefitting Youth Baseball and Girls Softball Leagues for the 2019 Season at Eighteen (18) Parks

Chinyere Stoneham, Principal Recreation Supervisor, CLASS Parks, presented Board Report No. 19-137.

DISPOSITION: APPROVED

19-138 Summer Night Lights Program and Related Activities – Artist/Instructor Services; Appropriations within Fund 302 in the Department of Recreation and Parks

Ray Tadrissi, Management Analyst, Budget Section, Finance Branch, presented Board Report No. 19-138.

DISPOSITION: APPROVED

19-139 Franklin – Ivar Park – Supplemental Agreement Between the Department of Recreation and Parks and Santa Monica Mountains Conservancy to Extend the Term of Agreement No. C-132477 for an Additional Three Years

Joel Alvarez, Senior Management Analyst II, Partnerships, Finance Branch, presented Board Report No. 19-139.

DISPOSITION: APPROVED

19-140 Oakridge Residence – Roof Replacement (PRJ21291) Project – Commitment of Park Fees - Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Interior and Exterior Alterations with no or Negligible Expansion of Use] Of City CEQA Guidelines and Article 19, Sections 15301(a) and Section 15331 of California CEQA Guidelines

Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch, presented Board Report No. 19-140.

DISPOSITION: APPROVED

19-141 Amendment to Personnel Resolution No. 10547 – Section 1A (Regular Authority Positions)

Harold Fujita, Director, Human Resources Division, presented Board Report No. 19-141.

DISPOSITION: APPROVED

19-142 Cypress Recreation Center – Preliminary Conceptual Approval for the Installation of Cellular Equipment by T-Mobile West, LLC

Darryl Ford, Acting Superintendent, Planning, Maintenance and Construction Branch, presented Board Report No. 19-142.

DISPOSITION: APPROVED

19-143 Highland Park Recreation Center - Sports Court Lighting (AKA Proposition K Sports Lighting Improvements: Highland Park Recreation Center) (W.O. #E170505) Project – Approval of Final Plans; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Minor Exterior Alteration of Existing Public Structures Involving Minor Construction], Class 1(4) [Rehabilitation of Deteriorated Structures to Meet Current Standards of Public Safety] and Class 1(12) [Outdoor Lighting for Security and Operation] of City CEQA Guidelines and Article 19, Section 15301(d) of California CEQA Guidelines

Sean Phan, Civil Engineer, Planning, Maintenance and Construction Branch, presented Board Report No. 19-143.

DISPOSITION: APPROVED WITH TECHNICAL CORRECTIONS  
AS FOLLOWS:

Delete “Key Metric and Target” from the Strategic Plan Initiatives and Goals” section of the Report.

19-144 Lemon Grove Recreation Center - Sports Field and Court Lighting (AKA Proposition (Prop) K Sports Lighting Improvement: Lemon Grove RC) (W.O. #E170506) Project – Approval of Final Plans; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Minor Exterior Alteration of Existing Public Structures Involving Minor Construction], Class 1(4) [Rehabilitation of Deteriorated Structures to Meet Current Standards of Public Safety] and Class 1(12) [Outdoor Lighting for Security and Operation] of City CEQA Guidelines and Article 19, Section 15301(d) of California CEQA Guidelines

Sean Phan, Civil Engineer, Planning, Maintenance and Construction Branch, presented Board Report No. 19-144.

DISPOSITION: APPROVED WITH TECHNICAL CORRECTIONS  
AS FOLLOWS:

Delete “Key Metric and Target” from the Strategic Plan Initiatives and Goals” section of the Report.

19-145 Northridge Recreation Center - Sports Court Lighting (AKA Proposition (Prop) K Sports Court Lighting Retrofit: Northridge RC) (W.O. #E170508) Project – Approval of Final Plans; Categorical Exemption from the Provisions of

the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Minor Exterior Alteration of Existing Public Structures Involving Minor Construction], Class 1(4) [Rehabilitation of Deteriorated Structures to Meet Current Standards of Public Safety] and Class 1(12) [Outdoor Lighting for Security and Operation] of City CEQA Guidelines and to Article 19, Section 15301(d) of California CEQA Guidelines

Sean Phan, Civil Engineer, Planning, Maintenance and Construction Branch, presented Board Report No. 19-145.

DISPOSITION: APPROVED WITH TECHNICAL CORRECTIONS  
AS FOLLOWS:

Delete “Key Metric and Target” from the Strategic Plan Initiatives and Goals” section of the Report.

19-146 Reseda Park - Sports Court Lighting (AKA Prop K Sports Lighting Improvement: Reseda RC) (W.O. #E170509) Project – Approval of Final Plans; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article Iii, Section 1, Class 1(1) [Minor Exterior Alteration of Existing Public Structures Involving Minor Construction], Class 1(4) [Rehabilitation of Deteriorated Structures to Meet Current Standards of Public Safety] and Class 1(12) [Outdoor Lighting for Security And Operation] of City CEQA Guidelines and Article 19, Section 15301(d) of California CEQA Guidelines

Sean Phan, Civil Engineer, Planning, Maintenance and Construction Branch, presented Board Report No. 19-146.

DISPOSITION: APPROVED WITH TECHNICAL CORRECTIONS  
AS FOLLOWS:

Delete “Key Metric and Target” from the Strategic Plan Initiatives and Goals” section of the Report.

19-147 Via Dolce Park - (W.O. # E1907606) (PRJ20463) Project – Final Acceptance

Sean Phan, Civil Engineer, Planning, Maintenance and Construction Branch, presented Board Report No. 19-147.

DISPOSITION: APPROVED

19-148 William S. Hart Park – Lease Agreement with the City of West Hollywood for the Use of William S. Hart Park for the Improvement, Operation and Maintenance of the Park; Categorical Exemption from the Provisions of the California

Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(14) [Issuance Of Lease] of City CEQA Guidelines and Article 19, Section 15301 of California State CEQA Guidelines

Ian Kim, Management Analyst II, Planning, Maintenance and Construction Branch, presented Revised Board Report No. 19-148.

DISPOSITION: APPROVED

The Board decided to consider Board Report No. 19-149 separately.

19-149 Brooklyn Heights Park (AKA 318 Matthews Street) (PRJ21254) Project (Los Angeles County Assessors' Parcel Number (APN) 5180-008-010) – Final Authorization to Acquire Property for Park Purposes; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article 19, Section 15325 (f) of California CEQA Guidelines

Cid Macaraeg, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 19-149.

DISPOSITION: APPROVED WITH AMENDMENTS

Commissioner Halper moved to amend the Report with the following language **“Recommendation No. 13: Authorize staff and the City Attorney's Office to make changes to the PSA to carry out the intent of the Board.”** Commissioner Diaz seconded the motion and it was approved unanimously. President Patsouras requested to a motion to approve the Report, as amended. Commissioner Halper moved to approve this Report, as amended, and Commissioner Diaz seconded that motion. There being no objections, Report No. 19-149 was approved unanimously.

### **BOARD REPORT PUBLIC COMMENT**

Public comments relevant to the Board Reports were invited; 2 such speaker cards were submitted.

### **CONSIDERATION OF THE BOARD REPORTS**

President Patsouras requested a Motion to approve the Board Reports as presented, except for Board Report Nos 19-143, 19-144, 19-145, 16-146 which had technical corrections and 19-149, which was amended as noted above. It was moved by Commissioner Halper, seconded by Commissioner Diaz to approve the Board Reports as noted previously. There being no objections, the Motion was unanimously approved.

### **COMMISSION TASK FORCE UPDATES**

#### **Commission Task Force on Concessions Report**

Commissioner Diaz reported that the Task Force on Concessions did not meet.

## **Commission Task Force on Facility Repair and Maintenance**

Commissioner Halper reported that the Task Force on Facility Repair and Maintenance met and discussed the proposed Griffith Park 1933 Fire Memorial Plaque and the Griffith Park (3210 and 3258 Riverside Drive) - A Bridge Home Housing Project.

Commissioner Nicole Chase joined the Meeting.

## **GENERAL MANAGER'S REPORT AND VERBAL STAFF UPDATES**

Anthony-Paul Diaz, Executive Officer and Chief of Staff, began his report by thanking Maintenance and Recreational staff for their continued work in making sure RAP facilities are operational and staffed during the summer heat season. Mr. Diaz also announced that he recently attended a meeting hosted by the City's Emergency Management Department to further prepare a plan and identify RAP's role during an emergency, such as the recent earthquakes. He shared that RAP facilities suffered some minor damage during the earthquake, but public use should not be impacted. Mr. Diaz then commented on RAP's ongoing partnership with LAFD in brush clearance and fire mitigation measures, particularly in CD 12 and CD 4. He announced that the Mayor's Office has created a Public Health Taskforce and RAP will have an integral role in identifying homeless encampments and possible public health hazards. Mr. Diaz shared that RAP recently re-opened Roosevelt Golf Course after a 9-month closure so that DWP could install "purple pipe" to help RAP meet the Mayor's water saving initiatives as well as allow RAP to redesign some of the golf course elements.

Mr. Diaz then asked Charles Singer, Superintendent, Valley Shoreline Region, to provide an update on the Various Communications received regarding the recent facility fee increase and its effect on organizations that use RAP facilities to operate their enterprise.

Mr. Diaz also called on Darryl Ford, Acting Superintendent of Planning and Construction, to provide an update on the process and community outreach procedures for possible capital improvement projects and partnership agreements.

Sondra Fu, Senior Management Analyst II, presented the Overview of the Adopted Fiscal Year 2019-20 Department of Recreation and Parks Operating Budget. Ms. Fu highlighted the major sources of revenue for RAP, such as the City's General Fund allocation and fees from facility use and services. She also described the expenditures RAP is expected to make to maintain operational and service levels throughout the City. Ms. Fu then broadcast RAP's workforce staff, broken down by old and new full-time positions, as adopted by the Board through a Board Report in a previous meeting.

## **COMMISSION BUSINESS**

President Patsouras requested an end-of-year update on the current season of Summer Night Lights and brief presentation of the fall version of this program. Commissioner Diaz requested an update on opportunities to recognize partners and sponsors and marketing plan for strategies with increased funding. Commissioner Chase requested a status update on RAP's Park Ranger program. Commissioner Halper requested an update on Potrero Canyon project.

**NEXT MEETING**

The next Regular Meeting of the Board of Recreation and Park Commissioners is scheduled to be held on Wednesday, August 7, 2019, 9:30 a.m., at the Westchester Recreation Center, 7000 W. Manchester Ave., Los Angeles, CA 90045.

**ADJOURNMENT**

There being no further business to come before the Board, President Patsouras requested a Motion to Adjourn. It was moved by Commissioner Halper, seconded by Commissioner Chase and the Meeting adjourned at 11:04 a.m.

**ATTEST**

  
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PRESIDENT

  
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BOARD SECRETARY