

# APPROVED

JAN 16 2019

## BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 19-016

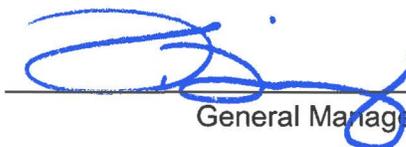
DATE January 16, 2019

C.D. 15

### BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HARBOR VIEW MEMORIAL PARK CEMETERY LANDSCAPE IMPROVEMENTS (PRJ20898) (PRJ21213) PROJECT – COMMITMENT OF PARK FEES AND DWP FUNDS; APPROVAL OF FINAL PLANS; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1), CLASS 1(3), CLASS 2(5) AND CLASS 4(3) OF THE CITY CEQA GUIDELINES (EXTERNAL REMODELING, MAINTENANCE OF PEDESTRIAN TRAILS, REPLACEMENT OF SUBSURFACE PIPELINES AND TREE PLANTING AND LANDSCAPING) AND ARTICLE XIX, SECTION 15331 OF THE CALIFORNIA CEQA GUIDELINES (HISTORICAL RESOURCES REHABILITATION)

AP Diaz	_____	V. Israel	_____
<i>for</i> R. Barajas	<i>CSP</i>	S. Piña-Cortez	_____
H. Fujita	_____	N. Williams	_____

  
\_\_\_\_\_

General Manager

Approved   X                        Disapproved \_\_\_\_\_                      Withdrawn \_\_\_\_\_

### RECOMMENDATIONS

1. Approve the final plans, substantially in the form on file in the Board of Recreation and Park Commissioners (Board) Office, for the proposed Harbor View Memorial Park Cemetery Landscape Improvements (PRJ20898) (PRJ21213) Project (Project);
2. Authorize Department of Recreation and Parks (RAP) staff to commit, from the following fund(s) and work order number(s), a maximum of Two Hundred Thousand Three Hundred Nineteen Dollars and Seventy Cents (\$200,319.70) in Park Fees, for the Project:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89716H	QT072810
Park Fees	302/89/89716H	QT074070

3. Authorize RAP's Chief Accounting Employee to establish a new Special Funds Account in Department 88, Fund 205, with Harbor View Memorial Park Cemetery Landscape Improvements as the Account Name;

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4. Authorize RAP's Chief Accounting Employee to transfer One Hundred Eleven Thousand Dollars (\$111,000.00) from DWP funds in Fund 205 Dept 88 Account No. 88LD35 to the Harbor View Memorial Park Cemetery Landscape Improvements in Fund 205 Dept 88 Account No. "TBD".
5. Authorize RAP's Chief Accounting Employee to use One Hundred Eleven Thousand Dollars (\$111,000.00) in DWP Funds from Harbor View Memorial Park Cemetery Landscape Improvements Account No. TBD for the Harbor View Memorial Park Cemetery Landscape Improvements (PRJ20898) (PRJ21213) project;
6. Find, in accordance with Article III, Section 1, Class 1(1), Class 1(3), Class 2(5) and Class 4(3) of the City CEQA Guidelines, and with Article XIX, Section 15331 of the California State CEQA Guidelines, that the Project is categorically exempt from the CEQA provisions and direct RAP staff to file a Notice of Exemption (NOE);
7. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of Seventy-Five Dollars (\$75.00) for the purpose of filing a NOE; and,
8. Authorize RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

### SUMMARY

The proposed Project is located at 2411 Grand Avenue, San Pedro, CA 90731. The Project site is approximately three (3) acres; it is the only cemetery owned by the City and managed by RAP. Due to the facilities and features it provides, Harbor View Memorial Park meets the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

### PROJECT SCOPE

RAP proposes to make much needed landscape maintenance improvements such as irrigation system and access road upgrades to the cemetery. Currently, the cemetery does not have an automatic irrigation system but 90% of the cemetery is covered with turf grass, approximately 2.6 acres of turf irrigated manually. With a new irrigation system installed, staff can save time and labor in maintaining the cemetery. In addition, RAP would like to replace two (2) broken and damaged asphalt roads which pose as a safety hazard to the public. The conceptual site plan is illustrated on Exhibit A.

The plans and specifications include the following scope of work: installation of irrigation system, concrete curb, stabilized decomposed granite paving, new tree planting and turf grass re-seeding. The plan was designed in coordination with the Planning Department's Office of Historical Resources.

The Project is proposed to be constructed through RAP's pre-qualified on-call Park Facility Construction contract.

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PROJECT FUNDING

Upon approval of this Report, a maximum of Two Hundred Thousand, Three Hundred Nineteen Dollars and Seventy Cents (\$200,319.70) in Park Fees can be committed to the Harbor View Memorial Park Cemetery Landscape Improvements (PRJ20898) (PRJ21213) project. In addition, One Hundred Eleven Thousand Dollars (\$111,000.00) in DWP funds can be transferred from the Account No. 88LD35 to the Harbor View Memorial Park Cemetery Landscape Improvements Account No. TBD and used for the Harbor View Memorial Park Cemetery Landscape Improvements (PRJ20898) (PRJ21213) project.

The total Park Fees and DWP funds available for the proposed Project is Three Hundred Eleven Thousand, Three Hundred Nineteen Dollars and Seventy Cents (\$311,319.70).

These Park Fees were collected within two (2) miles of the Harbor View Memorial Park, which is the standard distance for the allocation of the Park Fees to neighborhood recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

FUNDING SOURCE MATRIX

<b>Source</b>	<b>Fund/Dept/Acct</b>	<b>Work Order</b>	<b>Amount</b>	<b>Percentage</b>
Park Fees	302/89/89716H	WO# QT072810 WO# QT074070	\$200,319.70	64%
DWP Funds	205/88/88TBD		\$111,000.00	36%
<b>Total</b>			\$311,319.70	100%

PROJECT CONSTRUCTION

Staff has determined that sufficient funding has been identified for the Project. It is anticipated that construction of the proposed Project will begin in January 2019.

TREES AND SHADE

No existing trees will be removed. All existing trees are to remain and be protected. The tree species, quantities and installed container size of trees as specified in the plans is as follows:

Pittosporum rhombifolium – Queensland Pittosporum, Twenty (20) - 24" box size

The proposed tree species is regionally suitable and tolerates aridity. The 20 trees will be planted in the gaps of existing lines of Pittosporum rhombifolium adjacent to the only two (2) access roads in the cemetery.

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### ENVIRONMENTAL IMPACT STATEMENT

The proposed Project consists of exterior alterations with negligible or no expansion of use, of minor alteration of existing pedestrian trails, of the replacement of subsurface pipelines involving negligible expansion of use and of new gardening, tree planting and landscaping. As such, Staff recommends the Board determines that it is categorically exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1(1), Class 1(3), Class 2(5) and Class 4(3) of the City CEQA Guidelines. The Project also consists of repair and rehabilitation of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties and therefore Staff recommends the Board determines the proposed Project is categorically exempt pursuant to Article XIX, Section 15331 for the California State CEQA Guidelines.

### FISCAL IMPACT STATEMENT

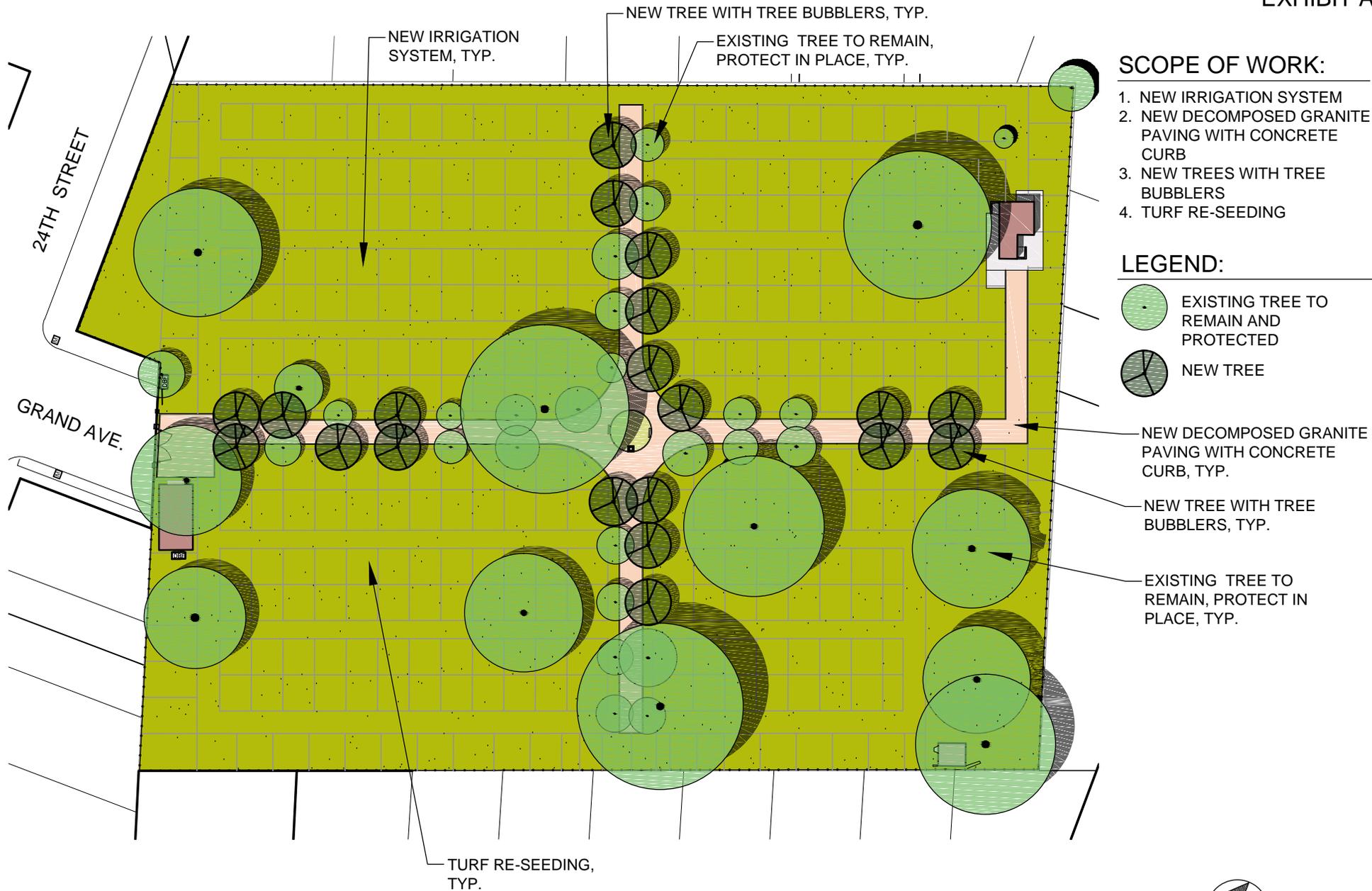
The approval of this commitment of Park Fees and DWP funds will have no fiscal impact on RAP's General Fund.

The estimated cost for the design and construction of the proposed park improvements are anticipated to be funded by Park Fees or funding sources other than RAP's General Fund.

This Report was prepared by Mark Leung, Landscape Architectural Associate III, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.

### LIST OF ATTACHMENTS/EXHIBITS

- 1) Exhibit A – Plan Design



**SCOPE OF WORK:**

1. NEW IRRIGATION SYSTEM
2. NEW DECOMPOSED GRANITE PAVING WITH CONCRETE CURB
3. NEW TREES WITH TREE BUBBLERS
4. TURF RE-SEEDING

**LEGEND:**

-  EXISTING TREE TO REMAIN AND PROTECTED
-  NEW TREE
-  NEW DECOMPOSED GRANITE PAVING WITH CONCRETE CURB, TYP.
-  NEW TREE WITH TREE BUBBLERS, TYP.
-  EXISTING TREE TO REMAIN, PROTECT IN PLACE, TYP.

# HARBOR VIEW MEMORIAL CEMETERY IMPROVEMENTS

## CONCEPTUAL SITE PLAN

3-1-17  
MWL



CITY OF LOS ANGELES  
DEPT. OF RECREATION AND PARKS

