

APPROVED

JAN 16 2019

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 19-015

DATE January 16, 2019

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LIBBIT PARK – OUTDOOR PARK IMPROVEMENTS (PRJ20109) PROJECT – ALLOCATION OF QIMBY FEES – MODIFICATION OF SCOPE OF WORK – CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(3) [MINOR ALTERATIONS TO EXISTING PEDESTRIAN TRAILS AND PARKING LOTS] OF CITY CEQA GUIDELINES

<i>for</i> AP Diaz _____	V. Israel _____
* R. Barajas <i>CBP</i> _____	S. Piña-Cortez _____
H. Fujita _____	N. Williams _____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATION

1. Approve the revised scope of the Libbit Park – Outdoor Park Improvements (PRJ20109) Project, as described in the Summary of the Report;
2. Authorize the Department of Recreation and Parks (RAP) Chief Accounting Employee to transfer One Hundred Seventy-Five Thousand, Three Hundred Sixty-Five Dollars and Thirty-Seven Cents (\$175,365.37) in Quimby Fees from the Quimby Fee Account No. 89460K-00 to the Libbit Park Account No. 89460K-LM;
3. Approve the allocation of One Hundred Seventy-Five Thousand, Three Hundred Sixty-Five Dollars and Thirty-Seven Cents (\$175,365.37) in Quimby Fees to the Libbit Park – Outdoor Park Improvements (PRJ20109) Project;
4. Find that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA), and direct RAP staff to file a Notice of Exemption (NOE);
5. Authorize the RAP Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of Seventy-Five Dollars (\$75.00) for the purpose of filing a Notice of Exemption; and
6. Authorize RAP’s Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

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SUMMARY

Libbit Park is located at 5101 Libbit Avenue in the Encino area of the City. This 24.51 acre park, which is part of the Sepulveda Basin Recreation Area, provides baseball diamonds and outdoor park space for the use of the surrounding community. The Sepulveda Flood Control Basin (Sepulveda Basin), located in the San Fernando Valley is federally-owned property under the jurisdiction of the U.S. Army Corps of Engineer (Corps). It encompasses 2,097 acres, of which 1,538.60 acres are leased to the Department of Recreation and Parks (RAP) for a 75-year term, ending on January 4, 2042 (in accordance with Supplemental Agreement No. 4 executed in 2002) for the development, operation and maintenance of public recreational lands and facilities. Approximately 15,030 City residents live within a half mile (1/2) walking distance of the Sepulveda Basin Recreation Area. Due to the facilities, features, programs, and services it provides, Sepulveda Basin Recreation Area meets the standard for a Regional Park, as defined in the City's Public Recreation Plan.

PROJECT SCOPE

On February 4, 2009, the Recreation and Parks Board of Commissioners (Board) approved the Libbit Park – Outdoor Park Improvements (PRJ20109) Project, which included outdoor improvements, renovations to the ball diamonds and picnic areas (Report No. 09-021).

RAP staff has determined that additional improvements, including improvements to the paths of travel and the parking lots are necessary for the completion of the project. Staff recommends that the scope of work be modified to include these additional improvements.

PROJECT CONSTRUCTION

RAP staff estimated the project will cost approximately Three Hundred Fifty Thousand Dollars (\$350,000.00). Staff has determined that sufficient funding has been identified for the construction of the Libbit Park – Outdoor Park Improvements (PRJ20109) Project. The project began construction in January 2019.

PROJECT FUNDING

Previously, the Board approved the allocation of One Hundred Seventy-Four Thousand, Six Hundred Thirty-Four Dollars and Sixty-Three Cents (\$174,634.63) in Quimby Fees for the Libbit Park – Outdoor Park Improvements (PRJ20109) Project (Report 09-021).

Upon approval of this Report, One Hundred Seventy-Five Thousand, Three Hundred Sixty-Five Dollars and Thirty-Seven Cents (\$175,365.37) in Quimby Fees listed below can be transferred to Libbit Park Account No. 89460K-LM and allocated to the Libbit Park – Outdoor Park Improvements (PRJ20109) Project.

The total funding available for the Libbit Park – Outdoor Park Improvements (PRJ20109) Project, including previously allocated Quimby Fees, is Three Hundred Fifty Thousand Dollars (\$350,000.00).

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These Quimby Fees were collected within ten (10) miles of Sepulveda Basin Recreation Area, which is the standard distance for the allocation of Park Fees for regional recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Amount	Percentage
Quimby Fees	302/89/89460K-LM	\$350,000.00	100%
Total		\$350,000.00	100%

TREES AND SHADE

The approval of this project will have no impact on existing trees and shade and no new trees are proposed to be added to Libbit Park as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT

The proposed project consists of improvements to the existing pedestrian trails and to the parking lots. As such, RAP staff recommends that the Board determine that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(3) of City CEQA Guidelines as well as to Article 19, Section 15301(c) of California CEQA Guidelines. A Notice of Exemption will be filed with the Los Angeles County Clerk upon approval by the Board.

FISCAL IMPACT STATEMENT

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP's General Fund.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This Report was prepared by Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch.