

REGULAR MEETING MINUTES

**BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES**

Wednesday, January 16, 2019

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at El Sereno Recreation Center at 9:38 a.m. Present were President Sylvia Patsouras, Vice-President Lynn Alvarez, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Michael A. Shull, General Manager, Deputy City Attorney IV Mike Dundas, and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Recreation Services
Ramon Barajas, Assistant General Manager, Planning, Maintenance, and Construction Branch
Sophia Piña-Cortez, Assistant General Manager, Special Operations
Noel Williams, Chief Financial Officer, Finance Division

CALL TO ORDER

Julio Torres, District Representative for Councilmember Jose Huizar, made opening remarks and welcomed the Board Commissioners and audience to the Fourteenth Council District.

Anita Meacham, Superintendent, Metro Region, introduced the El Sereno Recreation Center staff and provided background information about the facility.

APPROVAL OF MINUTES

Commissioner Diaz moved to approve the Regular Meeting Minutes of December 12, 2018, the Special Meeting Minutes of November 29, 2018 and the Regular Meeting Minutes of November 7, 2018; this motion was seconded by Commissioner Halper. There being no objections, the motion was unanimously approved.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; three public comments were submitted.

BOARD REPORTS

19-001 National Recreation and Parks 10-Minute Walk Campaign 2019 Planning and Technical Assistance Grant - Acceptance of Grant Funds

Jennifer Sapone, Senior Management Analyst I, Program Grants, presented Board Report No.

19-001.

DISPOSITION: APPROVED

19-002 Kaiser Permanente Operation Splash 2019 and 2020 Grant Programs – Grant Application Submitted for Aquatics Programming; Acceptance of Grant Funds, if awarded

Jennifer Sapone, Senior Management Analyst I, Program Grants, presented Board Report No. 19-002.

DISPOSITION: APPROVED

19-003 United States Conference Of Mayors 2019 Childhood Obesity Prevention Awards Grant Program - Acceptance of Grant Funds in Support of the Universal Play Program

Jennifer Sapone, Senior Management Analyst I, Program Grants, presented Board Report No. 19-003.

DISPOSITION: APPROVED

19-004 Appropriation from Unreserved and Undesignated Fund Balance in Fund 302 to Various Funds and Accounts in the Department of Recreation and Parks

Noel Williams, Chief Financial Officer, presented Board Report No. 19-004.

DISPOSITION: APPROVED

19-005 Proposition A Uncommitted Funds – Authorization to Submit Grant Applications for Reallocation of Funds to Various Projects; City Council Resolutions and Youth Employment Plans

Kai Wong, Senior Management Analyst I, Grants Administration, Finance Division, presented Board Report No. 19-005.

DISPOSITION: APPROVED

19-006 Rosecrans Recreation Center - Agreement with the Los Angeles Parks Foundation for the Installation of Park Improvements Funded by the S. Mark Taper Foundation; Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 11 (3) [Placement of Minor Structures] of the City CEQA Guidelines

Joel Alvarez, Senior Management Analyst II, Partnerships, Finance Division, presented Board Report No. 19-006.

DISPOSITION: APPROVED WITH CORRECTIONS AS STATED
BELOW:

Recommendation No. 8 shall read, "Accept the Improvements as a gift to the City of Los Angeles (City) upon completion, subject to a post-development inspection by PMC staff, and authorize that appropriate recognition be given to the S. Mark Taper Foundation **in the form of donor recognition signage not to exceed 18" x 24" in size**, included in the proposed Agreement and described herein.", the Environmental Impact Statement shall state, "...pursuant to Article III, Section 1, Class 11 (3) of the City CEQA Guidelines (placement of minor structures), as well as pursuant to Article 19, **Section 153111** of the California CEQA Guidelines.", and the agreement , Section 9 B NAME AND SIGNAGE shall read "DONOR shall be recognized for their generosity through appropriate signage at the IMPROVEMENTS in the form of a plaque **not to exceed 18" x 24" in size** acknowledging the GIFT, as mutually approved by PARTIES and the BOARD in accordance with RAP Policy . The plaque is to have the wording..."

19-007

Pecan Recreation Center – Sycamore Grove Park – Donation of Outdoor Fitness Zone Equipment from the Los Angeles Dodgers Foundation and Greenfields Outdoor Fitness; Approval of Donor Recognition Signage; Pecan Recreation Center: Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(3) [Minor Alterations of Existing Pedestrian Trails], Class 11(1) [On Premise Signs] and Class 11(3) [Placement of Minor Structures Accessory to Existing Facilities] of the City CEQA Guidelines; Sycamore Grove Park: Categorical Exemption from CEQA Pursuant to Article III, Section 1, Class 2 [Replacement of Existing Structures] and Class 11(1) [On Premise Signs] of the City CEQA Guidelines

Joel Alvarez, Senior Management Analyst II, Partnerships, Finance Division, presented Board Report No. 19-007.

DISPOSITION: APPROVED WITH CORRECTIONS AS STATED
BELOW:

Recommendation No. 3 shall read, "Approve the installation of donor recognition signage at Pecan Recreation Center in appreciation and recognition of the in-kind donations from Greenfields Outdoor Fitness and LADF, with wording as detailed in the Summary of this Report **and not to exceed 18" x 24" in size**; ", and Recommendation No. 4 shall read, "Approve the installation of donor recognition signage at Sycamore Grove Park in appreciation and recognition of the in-kind donation from Greenfields Outdoor Fitness, with wording as detailed in the Summary of this Report **and not to exceed 18" x 24" in size**; "

19-008 Golf Division – Designation of Golf Courses as Special Use Facilities for Filming

DISPOSITION: WITHDRAWN

19-009 Expo Center – Donations from Insomniac Holdings

Belinda Jackson, Executive Director, EXPO Center, presented Board Report No. 19-009.

DISPOSITION: APPROVED

19-010 Griffith Observatory — Visitor Access Improvement Project; Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(3) [Minor Alterations to Existing Infrastructures] and 1(12) [Outdoor Lighting and Fencing for Security and Operations] of the City CEQA Guidelines

Joe Salaices, Superintendent, Griffith Region, and Mark Pine, Observatory Deputy Directory, presented Board Report No. 19-010.

DISPOSITION: APPROVED

19-011 Griffith Park – Approve Award and Authorize Execution of Agreement for the Redevelopment, Operation and Maintenance of the Food and Beverage Concession at Griffith Park Golf Complex – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Class 1(1) [Interior and Exterior Alterations Involving Remodeling or Minor Construction where there will be Negligible or No Expansion of Use] and Class 1(14) [Issuance of Lease to Use Existing Structures Involving Negligible or No Expansion of Use] of City CEQA Guidelines and to Chapter 19, Section 15331 of California State CEQA Guidelines [Historical Resources Maintenance]

DISPOSITION: WITHDRAWN

19-012 Martin J. Bogdanovich Recreation Center – Deane Dana Friendship Expansion Project – Final Authorization to Acquire Property from the County of Los Angeles; Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 16 of the City CEQA Guidelines [Transfer of Ownership in Land in order to Create Parks]

Felice Chen, Management Analyst II, Real Estate Division, Planning, Maintenance and Construction Branch, presented Board Report No. 19-012.

DISPOSITION: APPROVED

19-013 Tommy Lasorda Field of Dreams - Improvements to Athletic Fields, Field House and Restrooms (W.O. #E170346F) Project - Final Acceptance

Cathie Santo Domingo, Superintendent, Planning, Maintenance and Construction Branch, presented Board Report No. 19-013.

DISPOSITION: APPROVED

19-014 Anthony C. Beilenson (Lake Balboa) Park– Lighting Improvements (PRJ21245) Project – Commitment of Park Fees – Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(12) [Outdoor Lighting and Fencing for Security and Operations] of City CEQA Guidelines

Meghan Luera, Management Analyst I, Planning, Maintenance and Construction Branch, presented Board Report No. 19-014.

DISPOSITION: APPROVED

19-015 Libbit Park – Outdoor Park Improvements (PRJ20109) Project – Allocation of Quimby Fees – Modification of Scope Of Work – Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(3) [Minor Alterations to Existing Pedestrian Trails and Parking Lots] of City CEQA Guidelines

Meghan Luera, Management Analyst I, Planning, Maintenance and Construction Branch, presented Board Report No. 19-015.

DISPOSITION: APPROVED

19-016 Harbor View Memorial Park Cemetery Landscape Improvements (PRJ20898) (PRJ21213) Project – Commitment of Park Fees and DWP Funds; Approval of Final Plans; Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1), Class 1(3), Class 2(5) and Class 4(3) of the City CEQA Guidelines (External Remodeling, Maintenance of Pedestrian Trails, Replacement of Subsurface Pipelines and Tree Planting and Landscaping) and Article XIX, Section 15331 of the California CEQA Guidelines (Historical Resources Rehabilitation)

Meghan Luera, Management Analyst I, Planning, Maintenance and Construction Branch, presented Board Report No. 19-016.

DISPOSITION: APPROVED

19-017 Ernest E. Debs Regional Park – Approval of Final Plans for the Urban Forestry and Habitat Restoration Project; Memorandum of Agreement (MOA) with North East Trees (NET) for the Urban Forestry and Habitat Restoration Project; Approval of Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(8) [Maintenance of Existing Landscaping and Brush Clearance] and Class 4(3) [Landscaping and Tree Planting] of City of Los Angeles CEQA Guidelines

Craig Raines, Landscape Architect Associate III, Planning, Maintenance and Construction Branch, presented Board Report No. 19-017.

DISPOSITION: APPROVED

19-018 Elysian Park – Acquisition of Additional Land, Improvements to Athletic Fields and Trails, Road Refurbishment, Lighting and Restrooms Project – Final Acceptance

Cathie Santo Domingo, Superintendent, Planning, Maintenance and Construction Branch, presented Board Report No. 19-018.

DISPOSITION: APPROVED

19-019 Strathern Park North – Baseball Field Lighting (PRJ21028) (W.O. #E170414F) Project - Final Acceptance

Cathie Santo Domingo, Superintendent, Planning, Maintenance and Construction Branch, presented Board Report No. 19-019.

DISPOSITION: APPROVED

The Board decided to hear public comments and consider Board Reports No. 19-001 to 19-019.

BOARD REPORT PUBLIC COMMENT

Public comments relevant to the Board Reports were invited; two speaker cards were submitted.

CONSIDERATION OF THE BOARD REPORTS

President Patsouras requested a Motion to approve the Board Reports as presented, except for Board Report Nos. 19-006 and 19-007 which had corrections as noted previously, and Board Reports Nos. 19-008 and 19-011 which were withdrawn. It was moved by Commissioner Diaz, seconded by Commissioner Halper to approve the Board Reports as noted above. There being no objections, the Motion was unanimously approved.

CONSIDERATION OF BOARD REPORT NO. 19-020

The Board decided to consider Board Report No. 19-020 separately.

19-020 Amendments to the Rules of the Board of Recreation and
Park Commissioners

DISPOSITION: WITHDRAWN

PARK FEE BOARD REPORTS

19-021 Vesting Tentative Tract (VTT) No. 74520 –
Recommendation to the Advisory Agency for Land
Dedication or In-Lieu Park Fee Payment

Meghan Luera, Management Analyst I, Planning, Maintenance and Construction Branch,
presented Board Report No. 19-021.

DISPOSITION: APPROVED STAFF RECOMMENDATION TO
THE ADVISORY AGENCY FOR IN-LIEU FEES, IN ORDER TO
FULFILL THE PROJECT'S REQUIREMENTS UNDER
PROVISIONS OF LAMC SECTION 12.33

PARK FEE BOARD REPORT PUBLIC COMMENT

Public comments relevant to the Park Fee Board Reports were invited; no speaker cards were
submitted.

CONSIDERATION OF THE PARK FEE BOARD REPORTS

President Patsouras requested a Motion to approve the Park Fee Board Report as presented.
It was moved by Commissioner Diaz, seconded by Commissioner Halper, that the Park Fee
Board Report be approved. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCE UPDATES

Commission Task Force on Concessions Report (Commissioners Diaz)

Commissioner Diaz reported that the Task Force on Concessions did not meet and no update
was presented.

**Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez
and Halper)**

Commissioner Alvarez reported that the Task Force on Facility Repair and Maintenance did not
meet and no update was presented.

GENERAL MANAGER'S REPORT AND VERBAL STAFF UPDATES

Michael A. Shull, General Manager, provided an update on Department resources available at no cost to the public and staff who may be affected by the LAUSD teacher's strike, then thanked staff for their as efforts and support as all Department centers have been running smoothly. Mr. Shull also provided the following highlights and updates to the Board.

- **Saturday, January 19, 2019** (9:30am-4:00pm) The 10th Annual Dream Games will be held at Westwood Recreation Complex located at 1350 S. Sepulveda Blvd. LA, 90025. While recognizing the legacy of Dr. Martin Luther King Jr. this basketball exhibition brings together youth and parents from diverse communities throughout Los Angeles. Over 200 kids ages 5-17 from our park system will participate. This annual event is in partnership with Friends of West Los Angeles. (CD5).
- **Tuesday, January 22, 2019** (3:00pm) Potrero Canyon Groundbreaking Ceremony will celebrate the development of a passive recreation park that will feature riparian landscaping and provide expanded recreational opportunities along the Pacific Coast Highway, including additional access to hiking trails that span through the Pacific Palisades. (CD11).
- **Sunday, January 27, 2019** (6:00am-11:30am) Griffith Park Run Half Marathon & 5K will be taking place at Griffith Park Center Picnic Area, 4730 Crystal Springs Drive (near the Ranger Station). The event will include an expo with music, local vendors, and fun for the whole family. All proceeds will benefit Los Angeles City Parks. For more information visit www.laparksfoundation.org.
- **Sunday, January 27, 2019**, (10:00am-3:00pm) Cabrillo Marine Aquarium will celebrate the migration of the Pacific gray whale and the beginning of whale watching season. A family day filled with free activities and exhibits for all- games, arts and crafts, puppet shows, marine awareness organizations, expert guest lecturers and festive music. For more information visit www.cabrillomarineaquarium.org.
- **Saturday, February 2, 2019** (10:00am) North Hills Recreation Center will celebrate the opening of their new multi-purpose field with a soccer clinic conducted by California State University, Northridge's Women's Soccer Team. (CD6).
 - Pacific Palisades Highlands Forest Fire Mitigation was presented by Javier Solis, Superintendent of Maintenance. Mr. Solis outlined the specific duties and different roles for the Los Angeles Fire Department and the Department of Recreation and Parks, as well as the ongoing partnership to address this year-round issue.

COMMISSION BUSINESS

Commissioner Halper requested Assistant General Manager Vicki Israel attend a future Task Force on Facility Repair and Maintenance, that he co-chairs, to discuss the update and implementation of the Park Advisory Board (PAB) New Member and RAP Staff Handbooks. Commissioner Halper also requested information on the possible construction of a pedestrian bridge that would connect Temescal Canyon Park and Will Rogers State Beach. Commissioner Diaz requested a year-end review presentation of the Golf program, including expenditure,

revenue, and capital improvements information. Commissioner Diaz also requested a presentation on the Tennis program that includes information regarding concessionaires and partnerships

NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners is scheduled to be held on Wednesday, February 6, 2019, 9:30 a.m., at the Valley Plaza Recreation Center, 12240 Archwood Street, North Hollywood, CA 91606.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras requested a Motion to Adjourn. It was moved by Commissioner Alvarez, seconded by Commissioner Diaz and the Meeting adjourned at 11:36 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY