

REGULAR MEETING MINUTES

**BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES**

Wednesday, February 20, 2019

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at Harbor City Recreation Center at 9:32 a.m. Present were President Sylvia Patsouras, Vice-President Lynn Alvarez, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Michael A. Shull, General Manager, Deputy City Attorney IV Mike Dundas, and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Recreation Services
Ramon Barajas, Assistant General Manager, Planning, Maintenance, and Construction Branch
Sophia Piña-Cortez, Assistant General Manager, Special Operations
Noel Williams, Chief Financial Officer

CALL TO ORDER

Carolyn James, Principal Recreation Supervisor II, Pacific Region, introduced the Harbor City Recreation Center staff and provided background information about the facility.

APPROVAL OF MINUTES

Commissioner Diaz moved to approve the Regular Meeting Minutes of February 6, 2019; this motion was seconded by Commissioner Halper. There being no objections, the motion was unanimously approved.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; six public comments were submitted.

BOARD REPORTS

The Board decided to consider this Report separately. President Patsouras requested a motion to suspend the current Board Rules so this Report could be considered. Public Comment was requested, none was provided. It was moved by Commissioner Halper, seconded by Commissioner Diaz to suspend the Board Rules. There being no objections, the Motion was unanimously approved.

19-033 Amendments to the Rules of the Board of Recreation and Park Commissioners

Harold Arrivillaga, Board Secretary, presented Board Report No. 19-033.

President Patsouras requested a Motion to approve this Board Report as presented. It was moved by Commissioner Diaz, seconded by Commissioner Halper to approve the Board Report. There being no objections, the Motion was unanimously approved.

DISPOSITION: APPROVED

19-034 Griffith Park – Girls Camp Renovation (PRJ21197) Project – Allocation of Quimby Fees; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Exterior and Interior Alterations of Existing Public Structure with Negligible or No Expansion of Use] and Class 1(3) [Minor Alterations of Existing Pedestrian Trails and Driveways] of City CEQA Guidelines and Article 19, Section 15301(a) and 15301(c) of California State CEQA Guidelines

Wendy Cervantes, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 19-034.

DISPOSITION: APPROVED

19-035 Sunland Park, Little Landers Park, McGroarty Cultural Art Center Park, Fehlhaber-Houk Park – Installation of a Public Art Project; Categorical Exemption from the California Environmental Quality Act (CEQA), Pursuant to Article III, Section 1, Class 1 (1) of the City CEQA Guidelines (Modifications of an Existing Park Facility with No Expansion of Use) and Article 19, Section 15301(a) of California State CEQA Guidelines

Melinda Gejer, City Planning Associate, Planning, Maintenance and Construction Branch, presented Board Report No. 19-035.

DISPOSITION: APPROVED

19-036 Plaza de La Raza - Permission to Serve Alcoholic Beverages

Anita Meacham, Superintendent, Metro Region, presented Board Report No. 19-036.

DISPOSITION: APPROVED WITH THE FOLLOWING MODIFICATION; THE ADDITION OF A RECOMMENDATION TO READ:

“and direct Staff to audit the monetary value of the in-kind donations to ensure it is at least 20% of gross receipts then include these donations in the semi-annual Donations Report presented to the Board.”

19-037 Rescission of Recommendations to Report 18-228 – Adopt New Recommendations Regarding Reallocation of Quimby and Zone Change Fees

Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch, presented Board Report No. 19-037.

DISPOSITION: APPROVED

19-038 Victory-Vineland Recreation Center – Gym Floor Refurbishment – Allocation of Quimby Fees – Statutory Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article II, Class 2(i) [Allocation of Funding for Project Already Evaluated for Environmental Significance] of City CEQA Guidelines

Meghan Luera, Management Analyst, Planning, Maintenance, and Construction Branch, presented Board Report No. 19-038.

DISPOSITION: APPROVED

19-039 Griffith Park – Lake Hollywood and Upper Vista Outdoor Improvements (PRJ21233) Project – Commitment of Park Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1 Class 1(3) [Minor Alterations of Existing Walkways] Class 3(6) [New Accessory Structures], Class 4(3) [New Tree Planting] and Class 4(12) [Minor Trenching and Backfilling] of City CEQA Guidelines and Article 19, Section 15301(c), 15303(e), 15304(b) And 15304(f) of California State CEQA Guidelines

APPROVED WITH THE FOLLOWING MODIFICATION;
REMOVE ALL REFERENCE TO FENCING FROM THE REPORT.

Meghan Luera, Management Analyst, Planning, Maintenance, and Construction Branch, presented Board Report No. 19-039.

DISPOSITION: APPROVED WITH THE FOLLOWING MODIFICATION; THE REMOVAL OF THE WORD “FENCING” FROM THE PROJECT SCOPE OF THE REPORT

19-040 Algin Sutton Recreation Center – Pool Replacement and Bathhouse Renovation (PRJ21117) (W.O. #E170293F) Project – Request Authority to Negotiate and Execute Change Orders to Contract No. 3610 With USS Cal Builders, Inc.

Neil Drucker, Proposition K Program Manager, Bureau of Engineering, presented Board Report No. 19-040.

DISPOSITION: APPROVED

19-041 Lincoln Park Recreation Center – Pool and Bathhouse Replacement Project (PRJ1504P) (W.O #E1907715) – Acceptance of Stop Payment Notice on Construction Contract No. 3555 for G2K Construction, Inc.

Sean Phan, Civil Engineer, Planning, Maintenance, and Construction Branch presented Board Report No. 19-041.

DISPOSITION: APPROVED

19-042 Elysian Park – Approval of Scope of Work for Various Improvement Projects: Elysian Park - Community Garden Site Security Project; Elysian Park – Solano Canyon Synthetic Soccer Field and Restroom Upgrade Project; Elysian Park – Solano Canyon Universal Access Playground, Fitness Equipment, Picnic Area and New Restroom Project; Elysian Park – Riverside Extension (Walnut Hill) New Restroom and Trail Improvements Project; Elysian Park – Morton/Academy Off Street Parking Improvements Project; Elysian Park – Chavez Ridge Disc Golf Addition Project; Elysian Park – Buena Vista Point Disc Golf and Picnic Area Project; Elysian Park – North Broadway Park Entry Landscape Beautification Project; Elysian Park – Victory Memorial Grove Pathway and Landscape Improvements Project; Elysian Park – Carob Grove Dog Park and Picnic Area Project; Elysian Park – Administration/Maintenance Building Storage Area Roof Replacement Project; Elysian Park – Urban Forest Project; Elysian Park – Update Draft Master Plan Project; Elysian Park – Park Ranger Project; Elysian Park – Adaptive Recreation Center Building and Outdoor Improvements Project; Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant To Article III, Section 1, Class 1(1) [Interior or Exterior Alterations where there be Negligible or No Expansion of Use]; Class 1(3)[Minor Alterations of Existing Street and Pedestrian Trails]; Class 2(3) [Replacement of Existing Facilities]; Class 3(6) [New Construction of Accessory Structures] and Class 4(3) [New Landscaping] of City of Los Angeles CEQA Guidelines and Article 19, Section 15301(a) and (c), Section 15302(c), Section 15303(e), Section 15304(b), and Section 15311(a) of the California State CEQA Guidelines;

Cathie Santo Domingo, Superintendent, Planning, Maintenance, and Construction Branch presented Board Report No. 19-042.

DISPOSITION: APPROVED WITH THE FOLLOWING MODIFICATION; THE ADDITIONAL LANGUAGE "WHICH MAY INCLUDE THE REMOVAL OF DEAD TREES" TO EVERY MENTION OF ELYSIAN PARK URBAN FOREST PROJECT IN RECOMMENDATION NO. 5, PROJECT SCOPE, AND TREES AND SHADE PARTS OF THE REPORT

19-043 Authorize the Department of Recreation and Parks to Utilize and Accept Electronic Signatures for Documents, Contracts and Agreements

Harold Arrivillaga, Board Secretary, presented Board Report No. 19-043.

DISPOSITION: APPROVED

BOARD REPORT PUBLIC COMMENT

Public comments relevant to the Board Reports were invited; seven speaker cards were submitted.

CONSIDERATION OF THE BOARD REPORTS

President Patsouras requested a Motion to approve the Board Reports as presented, except for Board Report No. 19-033 which was considered separately, 19-036, 19-039, and 19-042 which had modifications as noted previously. It was moved by Commissioner Halper, seconded by Commissioner Diaz to approve the Board Reports as noted above. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCE UPDATES

Commission Task Force on Concessions Report (Commissioners Diaz)

Commissioner Diaz reported that the Task Force on Concessions met and discussed the upcoming release of RFPs for the following locations: Griffith Park Snack Stand, First and Broadway Park Restaurant Complex. The Task Force also discussed Cabrillo Marine Aquarium Food and Beverage Opportunity, and provided an update on the execution of the Penmar Golf Café Concession Agreement that was previously approved by the Board.

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Halper)

Commissioner Alvarez reported that the Task Force on Facility Repair and Maintenance met and discussed Cabrillo Marine Aquarium capital improvements and a possible Griffith Park aerial tramway.

GENERAL MANAGER'S REPORT AND VERBAL STAFF UPDATES

Michael A. Shull, General Manager, announced to the Board that RAP is currently working on preparing its annual budget request to City Council and will be providing updates as the process

unfolds. Mr. Shull also announced that RAP is working in cooperation with the Mayor's Office in preparation for the 2028 Summer Olympics, scheduled to take place in Los Angeles. He then shared that RAP is working with partners to implement tennis lessons programs in underserved communities throughout the City. Mr. Shull also mentioned that the Greek Theatre's calendar is now full for the entire year, and thanked all the staff that has helped to make this venue a success. He also provided information on the benefits this unexpected rainy season has provided to RAP, announcing that sprinklers have not been turned on in 85 days, helping RAP save on its water usage and financial contribution to that utility. Mr. Shull concluded his remarks by thanking Mr. Ramon Barajas, Assistant General Manager, Planning, Maintenance, and Construction Branch, who announced his retirement after 37 years of City service.

Laura Bauernfeind, Golf Manager, provided a PowerPoint presentation to the Board on the Golf Strategic Plan Implementation and Report on Revenues, Expenditures, Concessions, and Capital. Ms. Bauernfeind began by describing how the 5 year Strategic Plan was concocted and how its objectives are being implemented. She thanked the City's partners who took part in surveys to help develop the Strategic Plan, consisting of Golf Advisory Committees (GAC), avid golfers, and users of the many Golf Division resources. Ms. Bauernfeind also highlighted the Golf Divisions successful partnerships with technology, such as EZLINKS and teeoff.com, that have helped to increase tee time bookings and revenues at City golf venues. The increase in visitors and revenues have also helped to accelerate many capital improvement projects in the Division and assisted in the receipt of more favorable RFPs for concessions at golf venues.

COMMISSION BUSINESS

There were no requests by Commissioners for reports or updates on future agendas.

NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners is scheduled to be held on Wednesday, March 6, 2019, 9:30 a.m., at the Saint Andrews Recreation Center, 8701 St. Andrews Pl., Los Angeles, CA 90047.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras requested a Motion to Adjourn. It was moved by Commissioner Diaz, seconded by Commissioner Alvarez and the Meeting adjourned at 11:28 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY