

APPROVED
AUG 21 2019

**BOARD OF RECREATION
AND PARK COMMISSIONERS**

BOARD REPORT

NO. 19-169

DATE August 21, 2019

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: **AMENDMENT TO PERSONNEL RESOLUTION NO. 10547 – SECTION 1D
(SUBSTITUTE AUTHORITY POSITIONS)**

AP Diaz		S. Píña-Cortez	_____
*H. Fujita	_____	C. Santo Domingo	_____
V. Israel	_____	N. Williams	_____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATION

Amend Personnel Resolution No. 10547 effective immediately as follows:

Section 1D – Substitute Authority Positions

Add

<u>No.</u>	<u>Code</u>	<u>Classification</u>
1	9237	Superintendent of Planning and Construction

SUMMARY

The Department of Recreation and Parks (RAP) staff recommends the Board of Recreation and Park Commissioners (Board) establish a position of Superintendent of Planning and Construction, Code 9237, in RAP. A Superintendent of Planning and Construction position was previously authorized and management has determined reestablishing it will provide the appropriate oversight over advance planning and contract construction work that is needed by RAP's Planning, Maintenance and Construction Branch. Upon approval by the Board, staff will request the Personnel Department to review the duties of the proposed position and determine if they can be appropriately allocated to the Superintendent of Planning and Construction classification.

This report has been reviewed by the Office of the City Administrative Officer.

FISCAL IMPACT STATEMENT

The top annual salary of a Superintendent of Planning and Construction is currently One Hundred Seventy-Nine Thousand, Nine Hundred Forty-Three Dollars and Eighty-Four Cents

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(\$179,943.84). If approved, management will fund the direct cost of this substitute authority position by holding a regular authority Principal Civil Engineer/Project Manager III, Code 9489-D, position vacant – the top annual salary of which is currently One Hundred Eighty-Nine Thousand, Five Hundred Forty-Eight Dollars and Sixty-Four Cents (\$189,548.64). Therefore, approval of this Board Report will have no impact on RAP's General Fund.

STRATEGIC PLAN

Approval of this Board Report will have no impact on RAP's Strategic Plan as there will be no net increase in the number of full-time regular authority positions:

Goal No. 7: Maintain a Diverse and Dynamic Workforce

Outcome No. 2: Development and retention of a workforce that meets the park system's public service and management needs

Key Metric: Number of full-time regular authority positions

Target: 1,720 by 2022

Result: the current number of full-time regular authority positions (1,537) will not change

This Report was prepared by Harold T. Fujita, Director, Human Resources Division.