

**APPROVED**  
APR 17 2019

**BOARD OF RECREATION  
AND PARK COMMISSIONERS**

**BOARD REPORT**

**NO.** 19-072

**DATE** April 17, 2019

**C.D.** 9

**BOARD OF RECREATION AND PARK COMMISSIONERS**

**SUBJECT:** EXPO CENTER – RALPH M. PARSONS PRE-SCHOOL – ACCEPTANCE OF  
LOS ANGELES UNIVERSAL PRE-SCHOOL GRANT

AP Diaz	_____	V. Israel	_____
R. Barajas	_____	*S. Piña-Cortez	<u></u>
H. Fujita	_____	N. Williams	_____

  
General Manager

Approved   X  

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS

1. Authorize the Department of Recreation and Parks' (RAP) General Manager to accept and receive a grant from Los Angeles Universal Preschool, dba Child360 (LAUP), in the amount of Two Thousand Dollars (\$2,000.00) to be used for professional development at the Ralph M. Parsons Pre-School at EXPO Center (Parsons Preschool), subject to the approval of the Mayor and City Council (Grant);
2. Direct RAP staff to transmit a copy of the grant award to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and to the City Clerk for City Council approval before accepting and receiving the grant award, pursuant to Los Angeles Administrative Code Section 14.6 et seq. as may be amended;
3. Approve retroactively the execution by RAP's General Manager and/or Designee of the executed Grant agreement which is attached as Attachment 1 to this Report;
4. Designate RAP's General Manager, Executive Officer, and/or Designee, as the agent to conduct all negotiations, execute and submit all documents, including, but not limited to, applications, agreements, amendments, and payment requests, which may be necessary for the acceptance and use of the Grant funds;
5. Authorize RAP's Chief Accounting Employee to establish the necessary account and/or to appropriate the funding received within "Recreation and Parks Grant" Fund 205 to accept the Grant; and,
6. Authorize RAP's Chief Accounting Employee to make any technical changes as may be necessary to effectuate the intent of this Report.

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### SUMMARY

Parsons Preschool at EXPO center is a State-licensed preschool that serves ninety (90) youth ages three to five. LAUP is a local non-profit organization that has received and distributed a portion of funds generated from the 1998 passage of Proposition 10, the tobacco tax, to eligible preschool providers in Los Angeles. On September 6, 2006, through Report No. 06-260, RAP accepted and approved an initial grant from LAUP to subsidize thirty-two (32) children for a half-day preschool at Parsons Preschool. Parsons Preschool has been the recipient of the LAUP grant for ten years.

The Grant is for Two Thousand Dollars (\$2,000.00) and will be utilized for professional development per the Grant guidelines. A Grant agreement (Attachment 1) has already been executed by RAP's General Manager or designee. Through this Report, RAP staff recommends that the Board retroactively approve the execution of the Grant agreement.

### FISCAL IMPACT STATEMENT

Acceptance of this Grant does not require matching funds and will help offset costs at Parsons Preschool; therefore, no fiscal impact to RAP's General Fund is anticipated.

This Report was prepared by Belinda Jackson, Executive Director, EXPO Center.

### LIST OF ATTACHMENTS

1) Child360 – CSPP Quality Improvement Block Grant Agreement

**CHILD360**  
**CSPP QUALITY IMPROVEMENT BLOCK GRANT**

This California State Preschool Program (CSPP) Quality Improvement Block Grant (“Grant” or “Agreement”) is entered into effective as of the last date of execution set forth below by and between **City of Los Angeles Department of Recreation and Parks** operating a State Preschool Program under the name **Ralph M. Parson Preschool** located at 841 W. Martin Luther King Jr. Blvd., Los Angeles, CA 90037 (“Grantee”), a licensed California State Preschool provider and **Los Angeles Universal Preschool**, dba Child360, a California non-profit public benefit corporation, (“Child360”), with its principal place of business at 515 S. Figueroa St., Suite 900, Los Angeles, CA 90071 (each individually a “Party”, and collectively the “Parties”).

**RECITALS**

WHEREAS, The Los Angeles County Office of Education (“LACOE”) was awarded funding by the California Department of Education (“CDE”) for the CSPP QRIS Block Grant (“Grant”) to improve the quality of State Preschool programs in LA County and will administer the Grant in collaboration with Child360;

WHEREAS, Child360 will provide technical assistance, coaching, professional development and incentives to these programs to improve the overall quality of preschool as measured by certain quality elements (“Quality Tier Rating”).

WHEREAS, Grantee wishes to participate in the Grant and receive preschool quality improvement coaching, technical assistance and incentives (“Benefits”) in order to improve or maintain its Quality Tier Rating position on the CA-QRIS Quality Continuum Framework: Rating Matrix with Elements and Points for Consortia Common Tiers 1, 3, and 5 (Exhibit A).

NOW THEREFORE, in consideration of the foregoing, and the mutual covenants and agreements hereinafter contained, the Parties agree as follows:

**1. TERM AND TERMINATION**

1.1 Term. This Grant and all Exhibits attached shall commence on July 1, 2018 (“Effective Date”) and shall end on June 30, 2019. Either party may terminate this Agreement for any reason with written notice.

1.2 Compliance with Agreement. Upon the Effective Date, Grantee will be eligible to receive the Benefits (Exhibit B) rendered pursuant to this Agreement. In order to receive Benefits, Grantee must at all times be in compliance with the terms of this Agreement including the Benefits Eligibility Requirements listed on (Exhibit C). Child360 may suspend or terminate the Grant at any time for non-compliance with this Agreement, or any other event which Child360 deems reasonable for suspension or termination. Notice of suspension or termination will be delivered in writing.

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- 1.3 Reduction of Benefits. Grantee acknowledges that Child360's performance under this Agreement is wholly reliant on Child360's receipt of funding from LACOE. Child360 may reduce Benefits to Grantee for any reason including, but not limited to, Child360's loss or reduction of funding from LACOE. Any changes or reductions in Benefits will be noticed to Grantee in writing. Any changes to the Benefits will supersede and replace any previous Benefits described in previous amendments to this Agreement.
- 1.4 Return of Funds. Child360 may request, and the Grantee shall remit within 30 days if requested, any unallowed expenditures not made in accordance with Expenditure Guidelines (Exhibit E) or for any non-compliance with the terms of this Agreement.
- 1.5 Loss of State Preschool. Grantee shall notify Child360 in writing if it loses its CSPP contract with CDE or decides to no longer participate in the Grant. Grantee also agrees that services to the affected Programs will be terminated upon written notification.

### 2. PROGRAM PAYMENTS AND BENEFITS

- 2.1 Program Benefits. During the term of this Agreement, Grantee shall receive Program Benefits as provided in Exhibit B and in accordance with the terms and conditions of this Agreement.
- 2.2 Participation Stipend. Grantees are eligible to receive a one-time "Participation Stipend" of \$2,000.00 as outlined in Exhibit B upon contract execution of a QSLA Grant but not if a quality improvement grant has been entered into previously.
- 2.3 Account Funding. Grantee must establish and report payments made pursuant to this Grant from an account called the "QRIS Block Grant Fund Account." This account is to be separate from any other current or previous accounts established to receive funds from any other grant from Child360 (if any) in order to receive funds under this Grant.
- 2.4 Quality Tier Assignment. Grantees with a new or existing Quality Tier Rating based on the elements listed on Exhibit A, are eligible to receive either a "Quality Improvement Grant" or "Quality Achievement Award", depending on the Quality Tier Rating achieved. Payments will be made in accordance with the terms in Exhibit B and will be disbursed during the terms of this Agreement.

### 3. REPORTS AND REPORTING REQUIREMENTS

- 3.1 Reports. Grantee must submit all reports as required by the Reporting Schedule (Exhibit D).
- 3.2 Proof of Transactions. In addition to the reporting requirements contained in this Agreement, Child360 may periodically request proof of a transaction to evaluate the appropriateness of costs to the Agreement pursuant to State guidelines (including cost allocation guidelines). This information, if requested, must be provided within 30 calendar days of such request.

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- 3.3 Document Requests. Grantee agrees to submit to Child360 any and all information and documents needed to comply with the Program, including data specifically identified by the Quality Continuum Framework Data Collection Fields (Exhibit G).
- 3.4 Reporting Licensing Violations. Grantee must submit to Child360 copies of any Community Care Licensing Division Facility Evaluation Reports or Complaint Investigation Reports within fourteen (14) days of receiving any licensing violations. Grantee must submit a Letter of Deficiency Citations Cleared for any violations received or discovered during a licensing compliance review.
- 3.5 California Early Care & Education Workforce Registry. Grantee agrees to submit data to the California Early Care & Education Workforce Registry (CEC&WR) for the category indicated and attached here as Exhibit H, by the deadline established by (CEC&WR).

### 4. BUDGET AND EXPENDITURE GUIDELINES

- 4.1 Allowable Expenditures. All expenditures of funds disbursed pursuant to this Grant must meet the Expenditure Guidelines attached as (Exhibit E). Expenses incurred by Grantee after suspension or termination of the Agreement are not allowable unless expressly authorized in the notice of suspension or termination. Types of expenses incurred after suspension or termination which may be authorized by Child360 include but are not limited to:

Expenses resulting from obligations which: (1) were properly incurred by Grantee before the effective date of the suspension or termination, but were not incurred in anticipation of it, and in the case of termination, are non-cancellable; AND (2) would be allowable if the Agreement expired normally at the end of the funding period in which the suspension or termination takes place.

- 4.2 Expenditure Verification. Within thirty (30) days of request, Grantee agrees to provide sufficient information to allow Child360 to determine if expenditures were made in accordance with the Expenditure Guidelines (Exhibit E).

### 5. BOOKS AND RECORDS

- 5.1 Maintaining Records. Grantee shall maintain books, records and documents directly pertinent to performance under this Agreement in accordance with generally accepted accounting principles consistently applied. Child360, the State or their authorized representatives shall have access to such records for audit processes during the term of this Agreement and for five years following Agreement completion. In the event any work is subgranted or subcontracted, Grantee shall similarly require each sub grantee and subcontractor to maintain and allow access for audit purposes.

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5.2 Effect of Litigation. Grantee agrees that if any litigation, claim, or audit is started before the expiration of the records retention period established above, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved and final action taken.

### 6. INSURANCE AND LIABILITY.

6.1 General Liability Insurance. Child360 and Grantee shall secure and maintain comprehensive general liability insurance in the amount of One Million Dollars (\$1,000,000) per occurrence with coverage for incidental contracts for the duration of this Agreement. Grantee shall name Child360, and City of Los Angeles as an additional insured under its policy. Further, the Certificate of Insurance shall provide that insurance may not be canceled, non-renewed, or the subject of material change in coverage or available limits of coverage, except on 30 days' prior written notice. Notwithstanding this Section 6.1, the foregoing requirement for general liability insurance may be met through a program of self-insurance that is in a form acceptable to the CAO Risk Management.

6.2 Indemnification. Grantee agrees to indemnify and hold harmless Child360, and the City of Los Angeles and its officers, agents and employees from any and all contractors, subcontractors, laborers, employees, independent contractors, agents, or other persons, firms or corporations furnishing or supplying work, services, materials or supplies in connection with the performance of this Grant and from any and all claims and losses occurring or resulting to any person, firm or corporation that may be injured or damaged by Grantee in the performance of this Grant.

6.3 Insurance Obligations Not a Limit on Indemnification. Child360's insurance obligations set forth above are independent of Child360's indemnification and other obligations under this Agreement and shall not be construed or interpreted in any way to restrict, limit, or modify Grantee's indemnification or other obligations or to limit Grantee's liability under this Agreement.

### 7. CONFIDENTIALITY

7.1 Confidentiality of Records. The Parties agree to maintain the confidentiality of all records resulting from the provision of services under this Agreement in accordance with applicable federal and state laws and regulations. Either party may disclose the records and data resulting from the provision of services under this Agreement only if the records or data presented are either in aggregate form or some other form which removes all identifying personal information.

### 8. RELATIONSHIP OF PARTIES

8.1 No Joint Venture. It is expressly understood and agreed by the Parties that Grantee is not for any purpose an employee or agent of Child360, and that all of the personnel employed by the Grantee will be employees or agents of the Grantee and will not be employees or agents

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of Child360. Grantee understands that it does not have the authority to do anything for or on behalf of Child360, including, but not limited to, holding itself out as Child360, entering into agreements, notes or other instruments, purchasing, acquiring or disposing of any property, or incurring any other obligation or liability on behalf of Child360.

### 9. GENERAL PROVISIONS

9.1 Modifications. No amendment or modification of this Grant shall be valid unless it is in writing and signed by all the Parties to this Grant.

9.2 No Assignment. Grantee may not assign any of its rights or delegate any of its duties under this Grant without prior written consent of Child360. Despite Child360's consent, no assignment will release Grantee from any of its obligations or alter any of its primary obligations to be performed under the Grant.

9.3 Notice of Changes in Ownership of Location. Any changes in ownership or location of the Grantee eligible for Benefits under this Grant must be noticed to Child360 at least sixty (60) days in advance of the proposed change. Changes in ownership or location void this Grant and Child360 has sole discretion whether to extend or modify this Grant to continue Benefits to the new owner or site.

9.4 Choice of Law. This Grant shall be governed by and interpreted in accordance with the laws of the State of California.

9.5 No Discrimination. No person, on the grounds of race, religion, color, national origin, age, sex, or disability, shall be excluded from participation in; be denied the proceeds or benefits of; or be otherwise subjected to discrimination in performance of this Agreement.

9.6 Waiver. No right under this Grant shall be waived merely by delaying or failing to exercise that right. Consent to one act shall not be considered consent to any other or subsequent acts. Any waiver of a default under this Grant must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Grant.

9.7 Severability. If any term or provision of this Grant is found to be illegal or unenforceable then, notwithstanding, this Grant shall remain in full force and effect and such term shall be deemed stricken.

9.8 Notices. Any notice or other communication given pursuant to this Grant shall be regarded as effectively delivered if delivered in writing to the address of the other party set forth below (or another address later designated by that party in a notice under this section), using one of the following methods of delivery: regular U.S. postal mail, personal delivery, Registered or Certified Mail (return receipt requested and postage prepaid), nationally recognized overnight courier and facsimile.

If to Child360: William Sperling  
General Counsel

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515 S. Figueroa Street, Suite 900  
Los Angeles, California 90071

If to Grantee: Belinda Jackson  
City of Los Angeles Department of Recreation and Parks  
3980 Bill Robertson Lane  
Los Angeles, California 90037

9.9 Entire Agreement. This Grant and all Exhibits contains the entire Grant and understanding between the Parties as to the subject matter hereof. Further, this Grant supersedes any and all prior or contemporaneous statements or representations by Child360 concerning the subject matter of this Grant.

9.10 Attorney's Fees. In any action brought to enforce or interpret any provision of this Grant, the losing party shall pay the prevailing party's reasonable attorney fees and costs.

9.11 Survival. The rights and obligations created by this Grant with respect to duties of the Grantee after termination of this Grant will survive the termination of this Grant for a period of time until those rights and obligations are met.

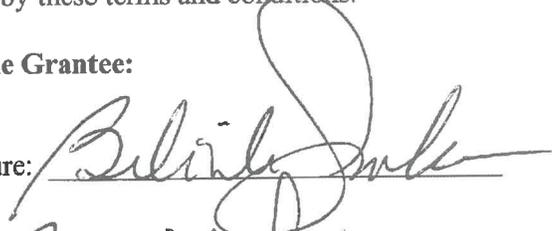
9.12 Independent of Other Agreements. This Grant is separate and independent of any other grants or agreements which have existed, currently exist, or may exist between the Parties ("Other Agreements"). No rights, obligations, or terms of this Grant shall be affected by any Other Agreements, nor shall any rights, obligations or terms of any Other Agreements be affected by the terms of this Grant.

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By the signatures below, each Party warrants that:

1. They are the authorized signatory for the Party bound by this Grant
2. They have read and understood the terms and conditions of this Grant and agree to abide by these terms and conditions.

**For The Grantee:**

Signature: 

Name: Belinda Jackson

Title: LYPO Center Executive Director

Date: 3/5/19

**For Child360:**

Signature: 

Name: Fernando Almodovar

Title: CFO

Date: 3-12-19

CSPP QUALITY IMPROVEMENT BLOCK GRANT

**EXHIBIT A**

CA-QRIS QUALITY CONTINUUM FRAMEWORK: RATING MATRIX WITH ELEMENTS  
AND POINTS FOR CONSORTIA COMMON TIERS 1, 3, AND 5

# CA-QRIS Quality Continuum Framework

## Rating Matrix with Elements and Points for Consortia Common Tiers 1, 3, and 5

ELEMENT	BLOCK (Common Tier 1) Licensed In-Good Standing	2 POINTS	3 POINTS	4 POINTS	5 POINTS
<b>CORE I: CHILD DEVELOPMENT AND SCHOOL READINESS</b>					
<b>1. Child Observation</b>	<input type="checkbox"/> Not required	<input type="checkbox"/> Program uses evidence-based child assessment/observation tool annually that covers all five domains of development	<input type="checkbox"/> Program uses valid and reliable child assessment/ observation tool aligned with CA <i>Foundations &amp; Frameworks</i> <sup>1</sup> twice a year	<input type="checkbox"/> DRDP (minimum twice a year) and results used to inform curriculum planning	<input type="checkbox"/> Program uses DRDP twice a year and uploads into DRDP Tech and results used to inform curriculum planning
<b>2. Developmental and Health Screenings</b>	<input type="checkbox"/> Meets Title 22 Regulations	<input type="checkbox"/> Health Screening Form (Community Care Licensing form LIC 701 "Physician's Report - Child Care Centers" or equivalent) used at entry, then: 1. Annually OR 2. Ensures vision and hearing screenings are conducted annually	<input type="checkbox"/> Program works with families to ensure screening of all children using a <b>valid and reliable developmental screening tool</b> at entry and as indicated by results thereafter AND <input type="checkbox"/> Meets Criteria from point level 2	<input type="checkbox"/> Program works with families to ensure screening of all children using the <b>ASQ</b> at entry and as indicated by results thereafter AND <input type="checkbox"/> Meets Criteria from point level 2	<input type="checkbox"/> Program works with families to ensure screening of all children using the <b>ASQ &amp; ASQ-SE</b> , if indicated, at entry, then as indicated by results thereafter AND <input type="checkbox"/> Program staff uses children's screening results to make referrals and implement intervention strategies and adaptations as appropriate AND <input type="checkbox"/> Meets Criteria from point level 2
<b>CORE II: TEACHERS AND TEACHING</b>					
<b>3. Minimum Qualifications for Lead Teacher/ Family Child Care Home (FCCH)</b>	<input type="checkbox"/> Meets Title 22 Regulations [Center: 12 units of Early Childhood Education (ECE)/Child Development (CD) FCCH: 15 hours of training on preventive health practices]	<input type="checkbox"/> Center: 24 units of ECE/CD <sup>2</sup> OR Associate Teacher Permit <input type="checkbox"/> FCCH: 12 units of ECE/CD OR Associate Teacher Permit	<input type="checkbox"/> 24 units of ECE/CD + 16 units of General Education OR Teacher Permit AND <input type="checkbox"/> 21 hours professional development (PD) annually	<input type="checkbox"/> Associate's degree (AA/AS) in ECE/CD (or closely related field) OR AA/AS in any field plus 24 units of ECE/CD OR Site Supervisor Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Bachelor's degree in ECE/CD (or closely related field) OR BA/BS in any field plus/with 24 units of ECE/CD (or Master's degree in ECE/CD) OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually
<b>4. Effective Teacher-Child Interactions: CLASS Assessments</b> (*Use tool for appropriate age group as available)	<input type="checkbox"/> Not Required	<input type="checkbox"/> Familiarity with CLASS for appropriate age group as available by one representative from the site	<input type="checkbox"/> Independent CLASS assessment by reliable observer to inform the program's professional development/improvement plan	<input type="checkbox"/> Independent CLASS assessment by reliable observer with minimum CLASS scores: <b>Pre-K</b> ▪ Emotional Support - 5 ▪ Instructional Support - 3	<input type="checkbox"/> Independent assessment with CLASS with minimum CLASS scores: <b>Pre-K</b> ▪ Emotional Support - 5.5 ▪ Instructional Support - 3.5 ▪ Classroom Organization - 5.5

<sup>1</sup> Approved assessments are: Creative Curriculum GOLD, Early Learning Scale by National Institute of Early Education Research (NIEER), and Brigance Inventory of Early Development III.

<sup>2</sup> For all ECE/CD units, the core 8 are desired but not required.

**Note:** Point values are not indicative of Tiers 1-5 but reflect a range of points that can be earned toward assigning a tier rating (see Total Point Range).

ELEMENT	BLOCK (Common Tier 1) Licensed In-Good Standing	2 POINTS	3 POINTS	4 POINTS	5 POINTS
				<ul style="list-style-type: none"> <li>▪ Classroom Organization – 5</li> <li><b>Toddler</b></li> <li>▪ Emotional &amp; Behavioral Support – 5</li> <li>▪ Engaged Support for Learning – 3.5</li> <li><b>Infant</b></li> <li>▪ Responsive Caregiving (RC) – 5.0</li> </ul>	<ul style="list-style-type: none"> <li><b>Toddler</b></li> <li>▪ Emotional &amp; Behavioral Support – 5.5</li> <li>▪ Engaged Support for Learning – 4</li> <li><b>Infant</b></li> <li>▪ Responsive Caregiving (RC) – 5.5</li> </ul>
<b>CORE III: PROGRAM AND ENVIRONMENT - Administration and Leadership</b>					
<b>5. Ratios and Group Size</b> (Centers Only beyond licensing regulations)	<input type="checkbox"/> Center: Title 22 Regulations <b>Infant</b> Ratio of 1:4 <b>Toddler Option</b> Ratio of 1:6 <b>Preschool</b> Ratio of 1:12 <input type="checkbox"/> FCCH: Title 22 Regulations <i>(excluded from point values in ratio and group size)</i>	<input type="checkbox"/> Center - Ratio: Group Size  <b>Infant/Toddler</b> – 4:16 <b>Toddler</b> – 3:18 <b>Preschool</b> – 3:36	<input type="checkbox"/> Center - Ratio: Group Size  <b>Infant/Toddler</b> – 3:12 <b>Toddler</b> – 2:12 <b>Preschool</b> – 2:24	<input type="checkbox"/> Center - Ratio: Group Size  <b>Infant/Toddler</b> – 3:12 or 2:8 <b>Toddler</b> – 2:10 <b>Preschool</b> – 3:24 or 2:20	<input type="checkbox"/> Center - Ratio: Group Size  <b>Infant/Toddler</b> – 3:9 or better <b>Toddler</b> – 3:12 or better <b>Preschool</b> – 1:8 ratio and group size of no more than 20
<b>6. Program Environment Rating Scale(s)</b> (Use tool for appropriate setting: ECERS-R, ITERS-R, FCCERS-R)	<input type="checkbox"/> Not Required	<input type="checkbox"/> Familiarity with ERS and every classroom uses ERS as a part of a Quality Improvement Plan	<input type="checkbox"/> Assessment on the whole tool. Results used to inform the program's Quality Improvement Plan	<input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.0	<input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.5 OR Current National Accreditation approved by the California Department of Education
<b>7. Director Qualifications</b> (Centers Only)	<input type="checkbox"/> 12 units ECE/CD+ 3 units management/ administration	<input type="checkbox"/> 24 units ECE/CD + 16 units General Education +/with 3 units management/ administration  OR Master Teacher Permit	<input type="checkbox"/> Associate's degree with 24 units ECE/CD +/with 6 units management/ administration and 2 units supervision OR Site Supervisor Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Bachelor's degree with 24 units ECE/CD +/with 8 units management/ administration OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Master's degree with 30 units ECE/CD including specialized courses +/with 8 units management/ administration, OR Administrative Credential AND <input type="checkbox"/> 21 hours PD annually
<b>TOTAL POINT RANGES</b>					
<b>Program Type</b>	<b>Common-Tier 1</b>	<b>Local-Tier 2<sup>3</sup></b>	<b>Common-Tier 3</b>	<b>Common-Tier 4</b>	<b>Local-Tier 5<sup>4</sup></b>
<b>Centers</b> 7 Elements for 35 points	<b>Blocked</b> (No Point Value) – Must Meet All Elements	<b>Point Range</b> 8 to 19	<b>Point Range</b> 20 to 25	<b>Point Range</b> 26 to 31	<b>Point Range</b> 32 and above
<b>FCCHs</b> 5 Elements for 25 points	<b>Blocked</b> (No Point Value) – Must Meet All Elements	<b>Point Range</b> 6 to 13	<b>Point Range</b> 14 to 17	<b>Point Range</b> 18 to 21	<b>Point Range</b> 22 and above

<sup>3</sup>Local-Tier 2: Local decision if Blocked or Points and if there are additional elements

<sup>4</sup> Local-Tier 5: Local decision if there are additional elements included California Department of Education, February 2014 Updated May 28, 2015; Effective July 1, 2015

# CSPP QUALITY IMPROVEMENT BLOCK GRANT

## EXHIBIT B

### QUALITY IMPROVEMENT GRANT AND QUALITY ACHIEVEMENT AWARD

#### **Grantees with a Quality Tier Rating 1 – 2:**

1. Child360 will provide coaching, professional development and technical assistance as determined by Child360 to improve Grantee’s quality rating as measured by the CA-QRIS Quality Continuum Framework: Rating Matrix with Elements and Points for Consortia Common Tiers 1, 3, and 5 (Exhibit A).
2. Child360 will provide the following funds (Quality Improvement Grant) based on the Quality Tier Rating as follows:

Tier 1 Centers	\$1,000 per site for quality improvements in accordance with the Expenditure Guidelines (Exhibit E) and in consultation with Child360 coaching staff
Tier 2 Centers	\$2,000 per site for quality improvements in accordance with the Expenditure Guidelines (Exhibit E) and in consultation with Child360 coaching staff

#### **Grantees with a Quality Tier Rating Tier 3 -5:**

1. Child360 will provide coaching, professional development and technical assistance as determined by Child360 to improve Grantee’s quality rating as measured by the CA-QRIS Quality Continuum Framework: Rating Matrix with Elements and Points for Consortia Common Tiers 1, 3, and 5 (Exhibit A).
2. Child360 will provide the following funds (Quality Achievement Award) based on the Quality Tier Rating as follows:

Tier 3 Centers	\$4,000 per site for quality improvements in accordance with the Expenditure Guidelines (Exhibit E)
Tier 4 Centers	\$6,000 per site for quality improvements in accordance with the Expenditure Guidelines (Exhibit E)
Tier 5 Centers	\$8,000 per site for quality improvements in accordance with the Expenditure Guidelines (Exhibit E)

# CSPP QUALITY IMPROVEMENT BLOCK GRANT

## EXHIBIT C

### BENEFITS ELIGIBILITY REQUIREMENTS

#### Eligibility Requirements

Grantee agrees:

1. To accept all services provided by Child360 or any subcontractor of Child360 including, but not limited to, coaching and professional development, and will comply with all requirement(s) of this Agreement. As part of increasing Quality Improvement, Grantee also agrees to submit requested data and documents to help determine the appropriate levels of coaching and technical assistance services provided by Child360, including the Existing Coaching Verification Form, attached in this Exhibit C. Grantee agrees to comply with any data requests within 30 days of the deadlines determined by Child360.
2. To use reasonable best effort(s) to implement any of the action plans resulting from the coaching efforts of Child360.
3. To share any and all information and documents needed to comply with this Agreement.
4. To remain in “Good Standing” with the California Community Care Licensing Division. Good Standing is defined as a licensed child care center or family child care home that currently does not have or in the past 12 months has not had any of the following: a) a non-compliance conference; (b) an administrative action taken or in the process of being taken (includes denied application, denied exemption, temporary suspension order, expedited revocation action, revocation action, or exclusion action that is being initiated, in process, or already taken); and (c) a probationary license.
5. To the posting of Grantee’s tiered rating in the public domain.
6. To be in reasonable condition to operate including having sufficient enrollment and attendance to benefit from the Quality Improvements being implemented.



## Existing Coaching Verification Form

In order to ensure that Quality Start Los Angeles is providing the most effective coaching services to its participating providers, we would like you to complete this form with the most current information regarding any existing coaching or technical assistance that your site will receive in the upcoming program year (July 2018 – June 2019), not including QSLA coaching.

If you have any questions about this form please contact Adriana Oliveros at aoliveros@child360.org or (213) 416-1246.

Agency Name	
Type of Site (FCC or Center)	
Name of person completing this form	
Phone number	
Email address	

Use the following definitions to identify Coaching and Technical Assistance for the questions that follow.

**COACHING** includes any combination of the following: Consistent and Focused Observation & Feedback/Reflective Conversations, Modeling, resource sharing to achieve a goal or set of goals

**TECHNICAL ASSISTANCE** includes any combination of the following: Narrow and limited focus, on a single topic, that fulfills a short term need, and solves a specific problem

<b>Does this site currently receive any coaching services or technical assistance from an agency other than Child360? (Yes/No)</b>	
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If the answer above is "YES," please complete the information below for all sites and classrooms that receive additional services. If a site receives more than one service, please fill out one row per type. If the answer is "NO," please write the name(s) of your site(s) under Site Name below and leave the rest of the columns blank.

Site Name	Type of support site receives	Who provides these services? (Example: CPIN, Delegate Agency, etc.)	Number of classrooms that receive services	Who receives the services?	Coaching/TA Topics (Select topic that is covered the most)	Duration and frequency of coaching/TA (2hrs/month, 1hr/quarter, etc.)	Contact information for coach or person that delivers services (Optional: Name, number, email)
ABC Preschool Sample	Technical Assistance	LACOE	2	Director/Admin	CLASS	3hr/per month	Coach Name, 213-243-1234, coach@gmail.com



CSPP QUALITY IMPROVEMENT BLOCK GRANT

**EXHIBIT D**

**REPORTING SCHEDULE**

<b>Report</b>	<b>Due Date</b>
Year 5 Expenditure Report ( <u>Exhibit F</u> )	June 30, 2019

# CSPP QUALITY IMPROVEMENT BLOCK GRANT

## EXHIBIT E

### EXPENDITURE GUIDELINES

**Acceptable Uses of the QSLA Funds, including the Participation Stipend and Quality Improvement Grants, is to support quality improvement in early learning program. Grantee will be required to submit original receipts for all expenditures.**

1. Learning Materials (Indoor & Outdoor) that support the classroom environment, strengthen teacher-child interactions and raise diversity awareness such as:
  - Books, blocks, art supplies, musical instruments, games, puzzles, dramatic play props, nature items, gardening equipment, science materials, and manipulatives
  - Numeracy materials that introduce numbers, patterns, shapes, measurement, and problem solving
  - Language materials that support receptive and expressive language, comprehension, and literacy
  - Materials and/or equipment to address diversity and individual needs of children including dual language learners, those with disabilities and/or special needs
  - Curriculum guides, assessment tools, and other teacher resources
  - Water and Sand Tables
  - Costs for educational field trips
  
2. Furnishings that are accessible and create a developmentally appropriate environment for learning for learning in alignment with the Environmental Rating Scale (ERS) such as:
  - Sufficient furniture for children in care
  - Child-sized tables and chairs
  - Adaptive furniture for children with disabilities and/or special needs
  - Mats, cots, and/or cribs for a restful naptime
  - Area rugs and soft furniture for relaxation/comfort areas
  - Child-sized shelves and storage units
  - Cubbies/lockers to store children's personal belongings
  - Outdoor sheds
  - Store benches
  - Table risers: Large and small
  - Outdoor handwashing sinks
  - Large form mats
  - Cot sheets/liners
  - Changing tables
  
3. Gross Motor Equipment that promotes safe, active play areas such as:
  - Sufficient equipment to engage children
  - Equipment that stimulates a variety of skills including balancing, climbing, ball play, steering and pedaling wheel toys
  - Playground equipment
  - Improvements or adaptations to active play areas (indoors and outdoors)

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- Equipment that promotes the inclusion of children with disabilities and/or special needs (ramps, etc.)
4. Minor Renovations to address indoor/outdoor space improvements to meet quality health and safety standards and/or licensing regulations such as:
    - Painting
    - Replacing faucets
    - Flooring/carpeting
    - Accessibility equipment (ramps, etc.)
    - Landscaping
    - Plants
  5. Technology
    - Computer and technology equipment dedicated to planning, assessment, reporting, professional development, and other key items associated with quality improvement
    - Software to support business practices (payroll, accounting, etc.)
    - Software for child reporting (DRDP Tech, etc.)
    - Printers/Scanner
    - Wireless speaker
    - Projector
  6. Trainings/Professional Development that support the growth of early learning providers such as:
    - Fees associated with attending a training, professional development opportunity, or a conference (registration fee, travel expenses, etc.)
    - Substitute time to allow a teacher to attend a training or professional development opportunity
    - CLASS recertification fees
    - Professional membership fees
    - Consultant and material fees to offer onsite training opportunities
  7. Student Wellness
    - Fees associated with onsite screenings, including developmental, health, vision, audiology, and dental
  8. Parent Engagement that promotes home-school connection
    - Parent trainings and resources
    - Expenses associated with hosting a parent meeting
    - Materials to enhance communication with parents
    - Child care during a parent event
  9. Health and Safety
    - A/C wall units
    - Professional steaming services
    - Termite/pest control services

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- Professional cleaning service
- Air Filtrating/Purification Systems
- Cleaning and disinfecting supplies that are OSHA compliant
- First aid and natural disaster supplies

**QRIS Block Grant funds may not be used to supplant other public funding sources including, but not limited to, any state or federal funding. Prohibited expenses include, but are not limited to, the following:**

1. Travel expenses (except local mileage costs for QRIS Block Grant Activities)
2. Purchase of vehicles or other transportation equipment;
4. Bad debts, including losses arising from uncollectible accounts and any related legal costs;
5. Costs of amusement or entertainment that do not benefit children
6. Costs incurred after the Contract has been terminated;
7. Fundraising costs;
8. Personal or business loans including finance charges;
9. Non-sufficient funds/overdraft and ATM usage bank charges;
10. Investment management costs;
11. Costs of organization of a nonprofit corporation such as incorporation fees or consultant fees;
12. Public relations consultant fees;
13. Costs of legal, consulting and accounting services incurred in prosecution; and
14. Compensation to the members of the board of directors, if applicable

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**EXHIBIT F**

**EXPENDITURE REPORT**



**Instructions for Expenditure Report**

There are 2 pages in this report. Click on the tabs at the bottom of the file to change pages.  
 YELLOW BOXES are required input fields.

Required information (please answer all questions)	
Program Year	Enter the program year.
Agency Name and Provider	Enter the agency name and provider(s).
Preliminary Tier	Enter your assigned preliminary tier rating of 1 at contract execution.
Final Tier	Enter your final assigned tier rating upon completion of assessment.
Grant Amount	Enter expected grant amount.

Fiscal Year: 07/01/2018 - 06/30/2019	
Centers	
Quality Improvement Grant - Tier 1	\$1,000 per site
Quality Improvement Grant - Tier 2	\$2,000 per site
Quality Achievement Award - Tier 3	\$4,000 per site
Quality Achievement Award - Tier 4	\$6,000 per site
Quality Achievement Award - Tier 5	\$8,000 per site

Required information (please answer all questions)	
FYxx Actual	Enter actual expenses incurred for fiscal year.
Participation Grant	Enter the participation grant award.
Tiered Incentive Grant	Enter the total estimated incentive grant funding.
Expense Categories	Enter the budgeted expenses under the each category.



**QRIS Block Grant**

For Program Year Ending			
Agency			
Provider/Site	Preliminary Tier	Final Tier	Grant Amount

Account Category	FY19 Actuals
<b>Funding</b>	
Participation Grant	
Tiered Incentive Grant	
<b>Total Grant Funding</b>	\$ -
<b>Expenses</b>	
<b>Salaries &amp; Wages</b>	
Compensation	
Benefits	
Paid Preparation & Planning Time	
<b>Total Salaries &amp; Wages</b>	\$ -



**QRIS Block Grant**

For Program Year Ending			
Agency			
Provider/Site	Preliminary Tier	Final Tier	Grant Amount

Account Category	FY19 Actuals
<b>Funding</b>	
Participation Grant	
Tiered Incentive Grant	
<b>Total Grant Funding</b>	\$ -
<b>Expenses</b>	
<b>Salaries &amp; Wages</b>	
Compensation	
Benefits	
Paid Preparation & Planning Time	
<b>Total Salaries &amp; Wages</b>	\$ -
<b>Professional Development</b>	
Workshop/Conference Fees	
Monthly Staff Meeting Materials	
<b>Total Professional Development</b>	\$ -
<b>Program Materials</b>	
Classroom/Instructional Materials	
Curriculum Materials	
Developmental Screenings or Assessments	
Teacher Resource Books	
<b>Total Program Materials</b>	\$ -
<b>Family Engagement</b>	
Parent Involvement Activities/Meetings	
Facilitation of Children's Transition to Kindergarten-Materials & Activities	
Social Services Assistance and Referral	
<b>Total Family Engagement</b>	\$ -
<b>Total Expenses</b>	\$ -
<b>Excess / (Deficit)</b>	\$ -

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## EXHIBIT G

### QUALITY CONTINUUM FRAMEWORK DATA COLLECTION FIELDS

#### Category 1: Comprehensive Assessment System

1. Use of child assessment/observation tool
2. Use of DRDP
3. Use of DRDP Tech
4. Child assessment/observation tool if not DRDP
5. Health screening used at entry
6. Health screening used annually after entry
7. Annual vision screening
8. All children screened for vision
9. Annual hearing screening
10. All children screened for hearing
11. Health Screening Tool
12. Health Screening Name
13. Health Screening Company
14. Health Screening Year/Version
15. Work with families for health screening
16. Use of ASQ
17. Work with families on ASQ
18. Use of ASQ-SE
19. Work with families on ASQ-SE
20. Health screening results used to implement intervention strategies/adaptations as appropriate

#### Category 2: Teachers and Teaching

1. Title 22 Satisfaction
2. Copy of Teacher's Postsecondary Transcript
3. Copy of class rosters
4. Teacher's highest degree
5. Teacher's major
6. Teacher permit information (number and type)
7. Number of Core 8 ECE units completed
8. Number of ECE units completed
9. Number of GE units completed
10. CLASS training completion
11. Staff indicated CLASS informed program's PD plan
12. Copy of Program's Professional Development Plan
13. Number of Hours PD
14. CLASS scores

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### **For Category 3: Program and Environment**

1. Teacher: Child ratio (Center only)
2. FCC Title 22 Ratio regulations met
3. ERS subscales
4. ERS average
5. Director familiarity with ERS
6. Director's highest degree (Center only)
7. Director's Postsecondary transcripts (all colleges attended)
8. Director's core ECE units (Center only)
9. Director's GE units (Center only)
10. Director's management/administration units (Center only)
11. Director's supervision units (Center only)
12. Director has administrative credential
13. Director's professional growth hours
14. Director's permit information (number and type)

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## EXHIBIT H

### CALIFORNIA EARLY CARE & EDUCATION WORKFORCE REGISTRY COLLECTION FIELDS

Grantee agrees to submit data for the category listed here in order to rate Element 3 – Minimum Qualifications for Lead Teacher/Family Child Care home (FCCH) and Element 7 – Director Qualifications of the CA-QRIS Quality Continuum Framework.

#### **Category 2: Teachers and Teaching**

- Copy Teacher's Postsecondary Transcript
- Teacher permit information (number and type)
- Number of Core 8 ECE units completed
- Number of ECE units completed
- Number of GE units completed
- Staff indicated CLASS informed program's PD plan
- Copy of Program's Professional Development Plan
- Number of Hours PD

#### **Category 3: Program and Environment**

- Director's highest degree (Center only)
- Director's Postsecondary transcripts (all colleges attended)
- Director's core ECE units (Center only)
- Director's GE units (Center only)
- Director's management/administration units (Center only)
- Director's supervision units (Center only)
- Director has administrative credential
- Director's professional growth hours
- Director's permit information (number and type)