

**REGULAR MEETING MINUTES**

**BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES**

**Wednesday, April 17, 2019**

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Van Nuys Sherman Oaks Recreation Center at 9:46 a.m. Present were President Sylvia Patsouras, Vice-President Lynn Alvarez, Commissioner Nicole Chase, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Michael A. Shull, General Manager, and Deputy City Attorney IV Mike Dundas, and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Recreation Services  
Sophia Piña-Cortez, Assistant General Manager, Special Operations  
Cathie Santo Domingo, Superintendent, Planning, Maintenance, and Construction Branch  
Noel Williams, Chief Financial Officer

**CALL TO ORDER**

Daniel Eyal, District Representative for Councilmember David Ryu, made opening remarks and welcomed the Board Commissioners and audience to the Fourth Council District.

Charles Singer, Superintendent, Valley Region, introduced the Van Nuys Sherman Oaks Recreation Center staff and provided background information about the facility.

**APPROVAL OF THE MINUTES**

Commissioner Chase moved to approve the Revised Regular Meeting Minutes of April 3, 2019 and this motion was seconded by Commissioner Diaz. There being no objections, the motion was unanimously approved.

**NEIGHBORHOOD COUNCIL COMMENTS**

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

**GENERAL PUBLIC COMMENT**

Public comments on matters within the Board's jurisdiction were invited; six public comments were submitted.

**BOARD REPORTS**

19-072 EXPO Center – Ralph M. Parsons Pre-School – Acceptance of Los Angeles  
Universal Pre-School Grant

Trish Delgado, Principal Recreation Supervisor, presented Board Report No. 19-072.

DISPOSITION: APPROVED

19-073      Transfer of Appropriations Within Fund 302 in the Department of Recreation and Parks

Noel Williams, Chief Financial Officer, presented Board Report No. 19-073.

DISPOSITION: APPROVED

19-074      Amendment to Personnel Resolution No. 10525 – Section 1H (Other Special Funded Positions)

Harold Fujita, Director of Human Resources Division, presented Board Report No. 19-074.

DISPOSITION: APPROVED

19-075      1<sup>st</sup> and Broadway Civic Center Park (PRJ20781) (PRJ21252) (W.O. #E1907807) Project – Adoption of Final Initial Study/Mitigated Negative Declaration

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 19-075.

DISPOSITION: APPROVED

**BOARD REPORT PUBLIC COMMENT**

Public comments relevant to the Board Reports were invited; no such speaker card was submitted.

**CONSIDERATION OF THE BOARD REPORTS**

President Patsouras requested a Motion to approve the Board Reports as presented. It was moved by Commissioner Diaz, seconded by Commissioner Halper to approve the Board Reports as presented. There being no objections, the Motion was unanimously approved.

**COMMISSION TASK FORCE UPDATES**

**Commission Task Force on Concessions Report**

Commissioner Diaz reported that the Task Force on Concessions met and discussed the Request for Proposal (RFP) process, the development and release of an RFP for the Griffith Park Snack Stand, and continuing conversations with prospective concessionaires at First and Broadway Park. Ms. Diaz also announced that staff is evaluating the opportunity for a concessionaire to operate a new café at the Cabrillo Marine Aquarium. She also stated that the pedal boat concessionaire at Echo Park has proposed evening operations.

**Commission Task Force on Facility Repair and Maintenance**

Commissioner Alvarez reported that the Task Force on Facility Repair and Maintenance met and discussed the final approval for synthetic soccer field installation at Glassell Park, the prospective mural installation at Harbor City Recreation Center, the proposed changes to RAP's Rates and Fees for Various Locations. Ms. Alvarez also announced that this Task Force also discussed RAP's authority under the City Charter and the Department's ability to bypass City Planning review under certain circumstances. She also announced that, under a Special Agenda, this Task Force discussed the proposed recognition signage at Venice Beach – Muscle Beach Venice Weight Pen.

**GENERAL MANAGER'S REPORT AND VERBAL STAFF UPDATES**

Michael A. Shull, General Manager announced to the Commission that RAP is reviewing the "hold harmless" clause in its user agreement when making reservations online for the City's play courts. Mr. Shull also thanked the community members that have brought this matter to the attention of the Board. He then updated the audience on the Proposition 68 grant process and how RAP plans to hold public meetings to receive public comments on proposals to best make use of the possible award of money for this specific grant. Mr. Shull also provided an update on the proposed budget RAP has submitted and the expected follow-up response to the Mayor's comments.

**COMMISSION BUSINESS**

Commissioners Chase requested a report back on the "hold harmless" clause in RAP's online court reservation system.

**NEXT MEETING**

The next Regular Meeting of the Board of Recreation and Park Commissioners is scheduled to be held on Wednesday, May 1, 2019, 9:30 a.m., at the Fernangeles Recreation Center, 8851 Laurel Canyon Blvd., Sun Valley, CA 91352.

**ADJOURNMENT**

There being no further business to come before the Board, President Patsaouras requested a Motion to Adjourn. It was moved by Commissioner Diaz, seconded by Commissioner Halper and the Meeting adjourned at 10:37 a.m.

**ATTEST**

  
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PRESIDENT

  
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BOARD SECRETARY