

APPROVED

AUG 08 2018

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 18-169

DATE August 8, 2018

C.D. 3

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TARZANA RECREATION CENTER – HEATING, VENTILATION AND AIR CONDITIONING (HVAC) RENOVATION (PRJ21194) PROJECT – ALLOCATION OF PARK FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(32) [INSTALLATION OF MECHANICAL EQUIPMENT ACCESSORY TO THE USE OF EXISTING STRUCTURES] OF THE CITY CEQA GUIDELINES

AP Diaz _____ V. Israel _____
for R. Barajas DF S. Piña-Cortez _____
H. Fujita _____ N. Williams _____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATION

1. Approve the scope of work for the Tarzana Recreation Center – Heating, Ventilation and Air Conditioning (HVAC) Renovation (PRJ21194) Project as set forth in this Report;
2. Authorize the Department of Recreation and Parks (RAP) staff to commit from the following fund and work order number, a maximum of Two Hundred Ninety Thousand Dollars (\$290,000.00) in Park Fees, for the Tarzana Recreation Center – HVAC Renovation (PRJ21194) Project:

| <u>FUNDING SOURCE</u> | <u>FUND/DEPT./ACCT. NO.</u> | <u>WORK ORDER NO.</u> |
|-----------------------|-----------------------------|-----------------------|
| Park Fees | 302/89/89716H | QM152207 |
| Park Fees | 302/89/89716H | QM153686 |
| Park Fees | 302/89/89716H | QT073177 |
| Park Fees | 302/89/89718H | QP000003 |

3. Find that the proposed Tarzana Recreation Center – HVAC Renovation (PRJ21194) Project is categorically exempt from the California Environmental Quality Act (CEQA), and direct RAP staff to file a Notice of Exemption (NOE);

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4. Authorize the RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of Seventy-Five Dollars (\$75.00) for the purpose of filing a Notice of Exemption; and,
5. Authorize RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Tarzana Recreation Center is located at 5655 Vanalden Avenue in the Tarzana community of the City. This 5.57 acre property provides baseball diamonds, basketball courts, and a children's play area. An estimated One Thousand Three Hundred Forty Seven (1,347) City residents live within a one-half (½) mile walking distance of Tarzana Recreation Center. Due to the facilities, features, programs, and services it provides, Tarzana Recreation Center meets the standard for a Community Park as defined in the City's Public Recreation Plan.

PROJECT SCOPE

Tarzana Recreation Center – HVAC Renovation (PRJ21194) Project includes the renovation of the HVAC system in the recreation center.

RAP's staff estimates the Tarzana Recreation Center – HVAC Renovation (PRJ21194) Project will cost approximately Two Hundred Ninety Thousand Dollars (\$290,000.00)

PROJECT FUNDING

Upon approval of this Report, Two Hundred Ninety Thousand Dollars (\$290,000.00) in Park Fees can be committed to Tarzana Recreation Center – HVAC Renovation (PRJ21194) Project.

The total Park Fee funding available for the Tarzana Recreation Center – HVAC Renovation (PRJ21194) Project would be Two Hundred Ninety Thousand Dollars (\$290,000.00).

These Park Fees were collected within five (5) miles of Tarzana Recreation Center, which is the standard distance for the allocation of Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3

FUNDING SOURCE MATRIX

| Source | Fund/Dept/Acct | Work Order | Amount | Percentage |
|--------------|----------------|--------------|--------------|------------|
| Park Fees | 302/89/89718H | WO# QP000003 | \$2,457.03 | 0.8% |
| Park Fees | 302/89/89716H | WO# QM152207 | \$5,820.52 | 99.2% |
| | | WO# QM153686 | \$267,971.57 | |
| | | WO# QT073177 | \$13,750.88 | |
| Total | | | \$290,000.00 | 100% |

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PROJECT CONSTRUCTION

RAP staff has determined that sufficient funding has been identified for the Tarzana Recreation Center – HVAC Renovation (PRJ21194) Project.

The Tarzana Recreation Center – HVAC Renovation (PRJ21194) Project is anticipated to begin in September 2018.

TREES AND SHADE

The approval of the Tarzana Recreation Center – HVAC Renovation (PRJ21194) Project will have no impact on existing trees or shade at Tarzana Recreation Center.

ENVIRONMENTAL IMPACT STATEMENT

The proposed project consists of replacement of the HVAC system in an existing facility, which is accessory to the use of such facility. Therefore, staff recommends that the Board of Recreation and Parks Commissioners determine that it is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(32) of the City CEQA Guidelines. A Notice of Exemption will be filed with the Los Angeles County Clerk upon approval by the Board.

FISCAL IMPACT STATEMENT

The authorization of this commitment of Park Fees will have no fiscal impact on RAP's General Funds.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Park Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This Report was prepared by Wendy Cervantes, Management Assistant, Planning, Maintenance and Construction Branch.