

REPORT OF GENERAL MANAGER

APPROVED

NO09-229

DATE September 2, 2009

SEP 02 2009

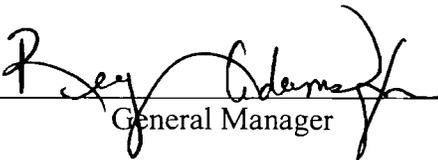
C.D. All

BOARD OF RECREATION
and PARK COMMISSIONERS

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AUTOMATIC EXTERNAL DEFIBRILLATOR TRAINING – LETTER OF AGREEMENT WITH THE DEPARTMENT OF WATER AND POWER

R. Adams	<u> </u>	J. Kolb	<u> </u>
*H. Fujita	<u> </u>	F. Mok	<u> </u>
S. Huntley	<u> </u>	K. Regan	<u> </u>
V. Israel	<u> </u>	M. Shull	<u> </u>



 General Manager

Approved

Disapproved

Withdrawn

RECOMMENDATION:

That the Board:

1. Approve a proposed Letter of Agreement, on file in the Board Office, between the Department of Water and Power and the Department of Recreation and Parks regarding the delivery of training in the use of an Automatic External Defibrillator subject to the approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Letter of Agreement to the City Attorney for review and approval as to form; and
3. Authorize the General Manager to execute the proposed Letter of Agreement subsequent to the necessary approvals.

SUMMARY:

An Automatic External Defibrillator (AED) is a computerized medical device that can be used to check a person's heart rhythm and restore a normal heart rhythm if necessary. AEDs are very accurate and easy to use. Within a few hours of specialized training a person can learn to use an AED safely. The Department of Recreation and Parks (RAP) has placed AEDs at its golf courses, year-round swimming pools, and senior citizen centers, and has provided AED training to key staff at these sites. Currently, staff is exploring the placement of AEDs at our recreation centers.

REPORT OF GENERAL MANAGER

PG. 2

NO. 09-229

The Department of Water and Power (DWP) has found that RAP provides a superior AED training program and would like to engage RAP to deliver this training to DWP employees. In exchange for the limited delivery of this training by RAP staff, DWP will provide the equipment and materials/supplies necessary for the training, as well as cover the salary cost of those RAP staff who will deliver the AED training.

FISCAL IMPACT STATEMENT:

Staff reimbursements received from DWP to cover the salary cost of those RAP staff who deliver the AED training will be credited to Fund 302, Department 88, as revenue from other funds.

Prepared by Joyce Washizaki, Safety Engineering Associate II, Human Resources Division.