

APPROVED

REPORT OF GENERAL MANAGER

DEC 09 2009

NO. 09-315

DATE December 9, 2009

BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VAN NESS RECREATION CENTER - FIELD IMPROVEMENTS
(W.O. #E170277F) – FIRST AMENDMENT TO MEMORANDUM OF
UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND
PARKS, DEPARTMENT OF PUBLIC WORKS, THE BUREAU OF
ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u>Mf</u>

Greg Colanin
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the proposed First Amendment to the Memorandum of Understanding (Amendment), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE) of the Department of Public Works, and the Department of General Services (GSD), to expand the scope of work to include: upgrade of the athletic fields, which will include the improvement of three baseball fields, installation of a batting cage with pitching machine and field storage area fence; the provision of a 5-foot wide color-coated asphalt walking track; a new drinking fountain and an increase to the funding of the project by \$428,716, for a new total construction cost of \$928,716, for the Van Ness Recreation Center – Field Refurbishment (W.O. #E170277F) project, subject to the approval of the City Attorney as to form;
2. Authorize the Chief Accounting Employee, subject to City Council and Mayor approval, to request that staff from City Administrative Office (CAO) include, in the next Construction Projects Report (CPR) to the City Council, a transfer, at the request of the Bureau of Engineering, of appropriation, in the not-to-exceed amount of \$428,716, in construction funds to GSD, as follows:

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From:

<u>Funding Source</u>	<u>Fund/Dept/ Account No.</u>	<u>Appropriation Amount</u>
Proposition K Year 9	43K/10/Y586	\$ 44,718
Proposition K Year 10	43K/10/A586	\$ 150,000
Proposition K Year 11	43K/10/C586	\$ 209,988
Proposition K Year 12	43K/10/E586	<u>\$ 24,010</u>
Total		\$ 428,716

To:

Through GSD Account A 140, to the appropriate GSD in Funds 100, Dept. 40, listed below:

1101 - Construction Salaries Hiring Hall:	\$ 85,742
1101 - Construction Salaries Hiring Hall:	\$ 42,872
1121 - Construction Salaries Hiring Hall fringe Benefits:	\$ 12,862
3180 - Construction Materials and supplies:	<u>\$ 287,240</u>
Total	\$ 428,716

and transfer cash to GSD on an as-needed-basis, upon review and approval of the expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering Project Manager;

3. Direct the Board Secretary to transmit the Amendment to the City Attorney for review as to form; and,
4. Authorize the General Manager to execute the Amendment, subject to approval as to form by the City Attorney.

SUMMARY:

On June 18, 2008, the Board of Recreation and Park Commissioners (Board) approved a Memorandum of Understanding (MOU) to establish responsibilities between the Department of Recreation and Park (RAP), the Bureau of Engineering of the Department of Public Works (BOE) and the Department of General Services (GSD) of the City of Los Angeles for the construction of the Van Ness Recreation Center - Field Improvement project for an amount not to exceed Five Hundred Thousand Dollars (\$500,000) (Board Report No. 08-173). At the time of the MOU, the construction documents were not completed. GSD, therefore, did not have enough information to provide a construction cost estimate for the project.

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Upon the completion of the construction documents, GSD presented BOE and RAP a revised construction budget of \$928,716, which includes a 10% contingency. The project construction budget in the original MOU needed to be increased, due to the above-mentioned conditions.

Funding Source	Fund/Dept/ Acct No.	Funding for Initial MOU (Board Report -No. 08-173)	Funding for Proposed MOU Amendment	Total Project Funding
Proposition K Yr 09	43K/10/Y583	-	\$ 44,718	\$ 44,718
Proposition K Yr 10	43K/10/A583	\$ 50,000	\$ 150,000	\$ 200,000
Proposition K Yr 11	43K/10/C583	\$ 150,000	\$ 209,988	\$ 359,988
Proposition K Yr 12	43K/10/E583	-	\$ 24,010	\$ 24,010
Sites and Facilities	209/88/A208	\$ 300,000	-	\$ 300,000
Total		\$ 500,000	\$ 428,716	\$ 928,716

FISCAL IMPACT STATEMENT:

Project funding is available within the approved Proposition K and Sites and Facilities funds for the project. The future operation and maintenance costs as a result of the completion of this project have yet to be determined.

This report was prepared by Ejike Mbaruguru, Bureau of Engineering and Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program; and reviewed by Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering and Michael A. Shull, Superintendent, Department of Recreation and Parks, Planning and Development Division.