

APPROVED

REPORT OF GENERAL MANAGER

NO. 08-96

DATE April 16, 2008

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C.D. ALL

BOARD OF RECREATION
and PARK COMMISSIONERS

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SUBJECT: AMENDMENT TO SUPPLEMENTAL AGREEMENT TO CONSULTANT CONTRACT NO. 2888 WITH ENVIRONMENTAL SCIENCE ASSOCIATES FOR AS-NEEDED ENVIRONMENTAL CONSULTING SERVICES

R. Adams _____	J. Kolb _____
H. Fujita _____	F. Mok _____
S. Huntley _____	K. Regan _____
V. Israel _____	*M. Shull _____

CMU for M.S.

Kohler
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the proposed Amendment to the Supplemental Agreement to Contract No. 2888, substantially in the form on file in the Board Office, extending the term of the contract for Environmental Science Associates by three years for a new total of twelve (12) years and increasing contract amount from \$600,000 to \$900,000, subject to approval of the Mayor, the City Council, and the City Attorney as to form; and
2. Find that the Department does not have, available in its employ, personnel with sufficient time or the necessary expertise to undertake these specialized professional tasks in a timely manner, and, it is more feasible, economical and in the Department's best interest, to secure these services by contract;
3. Direct the Board Secretary to transmit the proposed Amendment to the Supplemental Agreement to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review as to form; and,

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4. Upon receipt of necessary approvals, authorize the President and Secretary of the Board to execute the Amendment to the Supplemental Agreement.

SUMMARY:

On May 21, 1999, the Department entered into a personal services contract with Environmental Science Associates for as-needed environmental consulting services. The term was for six (6) years, which expired on May 20, 2005, and the amount was for \$300,000. On June 15, 2005, the Board approved Supplemental Agreement No. 1 to the consultant contract, increasing the amount to \$600,000 and extending the term to nine (9) years (Board Report No. 05-168), which was executed on June 21, 2006.

To date, the firm has worked on several Department projects including, but not limited to, the following: the Nevin's Barberry mitigation, monitoring, and reporting plan for the Griffith Observatory Renovation and Expansion Project (#1504C), Barnsdall Park Phase I Master Plan Implementation (#1026C), and Venice Beach – Former Damson Oil Site (#1001C). It is anticipated that this consultant will continue to work on various aspects of these projects, as well as others, in the future. At this time, the consultant has also been assigned to provide the CEQA documentation for the proposed Costello Pool Replacement and the Chatsworth Park South Site Investigation and Lead Remediation project with a projected value over their current contract amount and that will extend past the term of the contract. Furthermore, the Department does not have available personnel to perform these specialized professional tasks in a timely manner because of the huge workload to meet other project requirements and deadlines. The adjustment in yearly hourly rates from 2009 through 2011 is an acceptable industry practice and conforms to normal cost of living adjustments. Amendment to the Supplemental Agreement will allow this consultant to continue working on the various projects through their completion.

This Amendment is recommended in compliance with all Department and City procedures, policies and laws applicable to the award of the contracts. Principals of the firm are not employees or officials of the City; are free to make recommendations or perform the services specified in the contract; and have no authority, with respect to the City's decisions relating to the project, beyond fulfilling the provisions of the Amendment.

FISCAL IMPACT STATEMENT:

All compensation to the consultant is provided in the funding of each individual project that the firm works on; therefore, there will be no decrease in revenue or increase in costs to the City.

Prepared by Gino Ogtong, Management Analyst II, Planning and Development.